

Rizvi College of Arts, Science & Commerce
SELF – FINANCING COURSES
ADMISSION FOR ALL TY BMS, BMM, BBI, BAF, BSc (I.T),BSc (C.S)
ACADEMIC YEAR: 2017 – 2018

The Inhouse admissions for all the above classes will be granted for the Academic Year **2017-2018** as per the following schedule.

Students are directed to follow the process strictly and carefully.

Instruction

1. Students have to fill the admission form Online from Cyber cafe (www.rizvicollege.edu.in/asc.rizvi.edu.in) or College Computer / I.T. Lab. After purchasing admission voucher from office counter No. 1.
2. They have to take out the print out of the form after entering all the details.
3. Required to attached the documents as under and verify the admission form at verification counter (auditorium).
4. Pay the fees on the fees counter as per the schedule given below.

Sale of Admission Voucher: 24th April 2017 onwards

Timing: (10.00 am to 1.00 pm)

Online Entry of Admission form in the Computer / I.T. Lab & Acceptance of Fees
24th TO 29th April, 2017 Timing 10.00 a.m. to 1.00 p.m.

| Sr.No. | Date | Particulars | Requirement |
|--------|-----------------------------|-------------|--|
| 1 | 26 th April 2017 | TYBMS | 1)Original Marksheet of FY & SY, All previous attempt exam with 2 zerox copies (Semester-wise) |
| 2 | 27 th April 2017 | TYBMM | |
| 3 | 28 th April 2017 | TYBBI | 2) Residential proof: Xerox copies of Ration card/Rent Receipt/Electricity bill/ Telephone bill/Driving license etc. |
| | | TYBAF | 3) Reserve category proof if any. |
| 4 | 29 th April 2017 | TYBSc-I.T | 4) S.S.C. / H.S.C. Marklist Xerox copy one each |

NOTE:

1. As per University Circular No. CONCAL/FEE/64-A-2011 Dated 13th March, 2010 (Students required to pay balance Rs. 5,000/- Second Term Tuition Fee in Second Half of the Academic year Oct/Nov)
2. **Students are required to fill Online Admission forms in advance before the actual date of payment as per the schedule given above.**
3. The admission for TYBMM Class will be granted for optional subject “Advertisement and Journalism” on first cum first basis.
4. **Bring the exact change for the payment of fees. No cheque / D.D payment / No Part Payment please.**

(DR.S.S. HUSSAIN)