



Instruction, Procedure & Schedule of Admission Academic Year 2019-20

MUSLIM MINORITY QUOTA OFFLINE ADMISSION FYJC (XI) ARTS / SCIENCE / COMMERCE / M.C.V.C.

The admission for the above classes will be granted for the year Academic year, 2019-2020 as per the following schedule. Students are directed to follow the process carefully.

Instruction

1. Students have to fill college admission form **on line** filled from anywhere on the link. **rizvi.digitaledu.in**
2. Aadhaar Card Number is compulsory.
3. The name should be typed as per the leaving certificate.
4. Percentage of marks, year of passing and number of attempts should be filled compulsory.
5. They should see the **Merit List** displayed as per the schedule of admission. If the name appears in the Merit List, bring print out of admission form along with documents, as under, verify the admission form at verification counter.
6. Print out of Online Registration form part I & part II is compulsory along with college admission form.

Filling of Admission Forms	20 th June to 22 nd June up to 01.pm
Submission of pre admission forms (Admission forms Xerox copy submission mandatory)	20 th June to 22 nd June up to 05.pm
Declaration of First Merit List	24 th June Evening
Payment of First Merit List	25 th & 26 th June 2019.
Declaration of Second Merit List	26 th June Evening
Payments of Fees Second Merit List	27 th to 28 th June 2019.
Declaration of third Merit List	28 th June Evening
Payments of Fees Third Merit List	29 th June 2019.

Fees will be accepted by way of D.D. only Refer back side.

Requirement of documents at the time Final Admission:

1. Original Mark sheet of (S.S.C.) & L.C / T.C / Migration / Passing / conversion Letter in case of other board with 2 Xerox copies.
 2. Copy of Aadhar card Compulsory.
 3. **Residential Proof:** Xerox copy of Ration Card/ Rent Receipt / Electricity / Telephone Bills Driving license Aadhar card copy etc.
 4. Certified Xerox copy of Caste Certificate for Reserved Category only.
 5. **They should deposit the fees on the prescribed date of the program**
- Those who fail to follow the above instructions will forfeit their right to admission.**

6. **Note:** In case of Girls Free ship, 2 Xerox copies of old Ration card / Rent Receipt / Electricity / Telephone Bills / Driving license (issued 15 years back). Parent should accompany the students at the time of admission for signing undertaking for Girls Free ship.

Note. Submission of Pre admission forms with Xerox copy (Mandatory)

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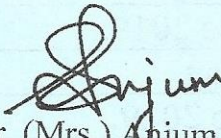
ADMIN. OFFICER

PRINCIPAL I/C

Admission fees will be accepted by way of Demand Draft only in favour of 'RIZVI EDUCATION SOCIETY' for F. Y. J. C. Arts, Science, Commerce & MCVC.

Stream	Boys / Girls (without freeship)	Girls ★ (freeship) Refer Note Below
Arts	2815	2515
Commerce	2815	2515
Commerce Maths	2965	2665
Science- General	4085	3715
Science I. T.	16185	15815
Science Elect. / Comp. Sci.	16185	15815
MCVC	4785	4415

★ Note: For Girls Freeship, prepare Demand Draft only after verification of Admission Form.


Dr. (Mrs.) Anjum Ara M. K. Ahmad
PRINCIPAL I/C



11th online Admission process 2019-20 Timetable



Sr.No	Date	Time	Details
Zero Round			
1	19 to 23 rd June 2019		For Arts, Commerce, Science streams, Bifocal subject & HSVC streams A) Student who have not filled Part-I will fill Part-I & Part-II B) Students who have filled Part - I will fill Part - II.
2	19 to 29 th June 2019	UP to 5 PM	1. For Arts, Commerce, Science streams A) Student who have not filled Part- I will fill Part-I & Part-II B) Students who have filled Part - I will fill Part - II. 2. Quota admissions (Management, In-house & Minority) merit list will be declared at college level and concerned colleges will upload the quota admission from time to time.
3	25 th June 2019	6PM	Displaying merit list for Bifocal subject.
4	26 th and 27 th June 2019	From 11 to 5 pm	Online admissions for Bifocal merit list.
5	1 st July 2019	11AM	Displaying general merit list for corrections if any.
6	2 nd July to 3 rd July 2019	10 AM to 5 PM	Submitting corrections to Deputy Director of Education.
First Round			
7	6th July 2019	6PM	Displaying first general merit list
8	8th July 2019 9th July 2019 10th July 2019	11 AM to 5 PM 11 AM TO 3 PM	Giving online admission for first general merit list.
9	10 th July 2019	7PM	Publishing vacancy list and cut off of the first merit list on website
10	11 th and 12th July 2019	11 AM to 5 PM	Filling of Part-I and Part-II of admission forms & editing part 2.

11th online Admission process 2019-20

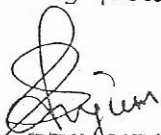
Timetable

Second Round			
11	15 th July 2019	6 PM	Displaying second general merit list
12	16 th July 2019 17 th July 2019 18 th July 2019	11 AM to 5 PM 11 AM TO 3 PM	Admission for second general merit list.
13	18 th July 2019	7PM	Publishing vacancy list on website.
14	19 th to 20 th July 2019	11 AM to 5 PM	Filling Part-I and Part-II of admission form & editing part 2.
Third Round			
15	23 rd July 2019	6 PM	Publishing Third general merit list.
16	24 th July 2019 25 th July 2019 26 th July 2019	11 AM to 5 PM 11 AM TO 3 PM	Admission for third general merit list.
17	26 th July 2019	7 PM	Publishing vacant seats and cut-off list of Special Round.
18	27 th & 29 th July 2019	11 AM to 5 PM	Filling Part-I and Part-II forms & editing part 2.
Special Round			
19	31 st July 2019	6 PM	Publishing Special merit list
20	1 st to 2 nd August 2019	11 AM to 5 PM	Admission of students for Special merit list.
21	3 rd August 2019	10 AM	Publishing vacancy list on website.

Instructions:

1. FCFS round time table to be announced later.
2. After completing 70% of the students, the students of the Higher Secondary / Junior Colleges are permitted to start regular classes for the 11th standard.
3. Junior colleges will be responsible for completing the syllabus of the students admitted after the commencement of colleges by conducting extra lectures / practical's.
4. Junior colleges will be permitted to surrender the vacant quota seats for Management and In-house at any stage of admission as per instructions given from time to time on website.
5. Junior colleges will be permitted to surrender the vacant quota seats For Minority Quota after Third merit list.
6. It is compulsory to upload admissions for Bifocal subjects including quota Admissions.




 I/c PRINCIPAL
 Rizvi Education Society's
RIZVI COLLEGE
 OF ARTS, SCI. & COM.
 Bandra (W), Mumbai-400 050.

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