

**GUIDELINES FOR CAP ROUND (GOVERNMENT QUOTA)
FORM FILLING FOR ADMISSION 2021-22**

<p>Note: - 1. Provide a clear passport size colour photograph against WHITE background only . Please do not upload selfies.</p> <p>2. Provide a clear picture of student's signature (Sign on a plain, white paper in BLACK ink only and upload the signature scanned with your mobile)</p> <p>3. * Marked Fields are mandatory and must be filled with relevant information only.</p> <p>4. Keep the required documents handy for uploading in JPG/PDF format.</p> <p>5. Once you have clicked on the CONFIRM option, further changes cannot be made in the form.</p>	
	<p>You will get an SMS regarding Username and Password. Use that Username and password for Registration.</p>
Step 1	<p>For Registration Click on the: - https://enrollonline.co.in/Registration/Apply/RESjc After the link is opened, Use received Username and password and Click on Login.</p>
Step 2	<p>After Login, Read the instructions carefully and Select Applying for Aided / Unaided / Self Finance. then click on Continue to proceed.</p>
Step 3	<p>After Clicking on Continue, it will show up menu option for form filling</p>
Step 4	<p>Personal Details: Enter relevant and correct personal data, and Click on Save and Next.</p>
Step 5	<p>Address Details: Type the complete residential (postal) address with pin code and click on Save and Next.</p>
Step 6	<p>Photo & Signature Details: Upload the scanned images of Photo & Signature (according to the specifications mentioned) and click on Save and Next.</p>
Step 7	<p>Course Selection: Select your specific Course and click on Save and Next.</p>
Step 8	<p>Last Qualifying Exam Details: Enter your Last Qualifying Exam Details (10th with Maths marks). (Please enter the details carefully).and click on Save and Next.</p>
Step 9	<p>Document Details: Upload all the required documents & for Minority Quota Admission Please Upload Your - Minority Certificate or Affidavit and click on Save and Next.</p>
Step 10	<p>Subject Details: Confirm the Subjects of your choice by selecting subject or subject group (3 preferences) and click on Save and Next.</p>
Step 11	<p>Payment: Click on Pay Now button to do the registration amount payment.</p>
Step 12	<p>Confirm Registration: After Payment is Successful you will get Registration confirmation.</p>
Step 13	<p>Click on PREVIEW button to check all the details entered by you in the form are correct. If any Correction is there then please do the necessary changes and Click on Confirm Application.</p>
Step 14	<p>After Complete Process is done, Click on Print Application to take copy of the form filled also click on the Print Receipt to take the copy of Payment receipt.</p>

Please Note:

***** CHANGES CANNOT BE DONE ONCE THE FORM IS CONFIRMED*****

IMPORTANT NOTE:-

**Kindly note that if your name has appeared in Government Merit List (CAP Round),
You are required to complete all admission formalities of payment of fees and uploading all documents on
Rizvi College admission form and Government site. Giving consent on Government Site is COMPULSORY
If any Difficulty Visit College between 12pm to 4pm**

Help Line No (Timing 10.00am to 5.00pm Only)

**Mr Amin Mulani – 9920211512 Mr Masoom Ali – 9167193927
Mr Afzal Hussain- 8268151214 Mr.Zamir Hasan – 9930713253**

Technical Support (Timing 10.00am to 5.00pm Only)

Mr. Alwin Verghese – 8591539453

In case of not getting response kindly mail at: support.asc@rizvicollege.edu.in