



# RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050  
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in  
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

18<sup>th</sup> April, 2022

## NOTICE

(IQAC DEGREE COLLEGE)

A meeting of IQAC is scheduled to be held on Wednesday, 20<sup>th</sup> April, 2022 at 11.00 am in the Principal Cabin.

All Criterion In-Charges along with two members must attend the same. The office superintendents should also attend the same.

### Agenda:

- Finalisation of AQAR 2020-21
- Preparation for next year AQAR 2021-22
- Requirements of each Criterion for submitting SSR to NAAC.

**Dr. (Mrs.) Anjum Ara Ahmad**  
(Principal I/C)

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Date: 20/04/2022

A meeting of IQAC, of all the In-charges / Convener and two members of each Criterion held on Wednesday, 20th April, 2022 at 11.00 am in the Principal Cabin.

Following in-charges and members attended the same.

**Dr. (Mrs.) Anjum Ara Ahmad** I/C Principal

### Internal Quality Assurance Cell:

Dr. Ashfaq Khan : Coordinator

Mrs. Shweta Dubey : Co-Coordinator

### Criterion I

Mrs. Swati Vora : Incharge AB

1. - AB

2. - AB

### Criterion II

Dr. N.A. Jafry : Incharge

1. AB

2. AB

### Criterion III

Mrs. Shahida Shaikh : Incharge

1. Dr. Shadab Syed

2. Miss Tabassum A. Shaikh

### Criterion IV

Dr. Rajesh Masurkar : Incharge

1. Ms. Luma Thomas

2. AB

### Criterion V

Dr. Parhad Dattatray : Incharge

1. Dr. Malan Zandi

2. Paarli B

### Criterion VI

Mrs. Farhana K. Wali : Incharge

1. Farhana K. Wali

2. Luma Khan

### Criterion VII

Dr. Abhay Ranade : Incharge

1. Abhay Ranade

2. Sujata Khasat

Mr. Mohammad. Arif - Sec. Assistance

Following Business was transacted:

Syed Aamir

Aamir



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Phone : 90048 34583 / 96533 56852

Date: 20/04/2022


A meeting of IQAC, of all the In-charges / Convener and two members of each Criterion held on Wednesday, 20th April, 2022 at 11.00 am in the Principal Cabin.  
Following in-charges and members attended the same.

**Following Business was transacted:**

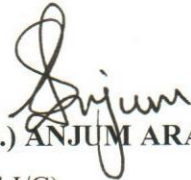
- Energy Audit is to be finalized after the consultation with Management.
- Academic Audit will be held tentatively in the month of June/ July 2022.
- Solar Panel management is not agreed to but switch board can be modified with censor in classrooms and offices.
- No lift day once in a month will be held from academic audit 2022-23
- Dr. Ruchi Gupta in Criterion IV should be replaced with Mr. Arif Patel
- Committees have to be made for Annual Report.
- Strategic Plan must make well in advance.
- Stock register & Dead Stock register have to be maintained by all the department / Committees /Office / Library.
- A workshop on CO /PO/PSO will be held in the month of June/ July 2022.

Proposed by

Seconded by

  
Dr. ASHFAQ KHAN  
(Co-ordinator, IQAC)

  
Mrs. SHWETA DUBEY  
(Co-Coordinator, IQAC)

  
Dr. (Mrs.) ANJUM ARA AHMAD  
(Principal I/C)