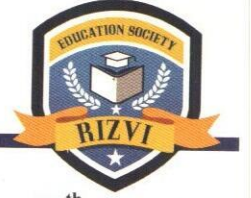




Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 90048 34583 / 96533 56852

25th April, 2023

NOTICE
(IQAC DEGREE COLLEGE)

Meeting of **Internal Quality Assurance Cell (IQAC)** is scheduled to be held on
Wednesday, 26th April, 2023 at 11.00 am in Principal's Cabin.


All Criterion In- charges and Members are requested to attend the same.

Includes: Mrs. Mehjabeen Khan
Mr. Qamar Haider


Mr. Sayed Masoom Ali &
Mr. Mohammad Arif

Agenda

- Update / Status on SSR


DR. (MRS.) MARIYAH GHORI
Coordinator, IQAC


DR. PARHAD DATTATRAYA
Vice Principal


DR. ASHFAQ AHMAD KHAN
Principal I/C



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Date: 26/04/2023

Meeting of Internal Quality Assurance Cell (IQAC) is held on Wednesday, 26th April, 2023 at 11.00 am in Principal's Cabin.

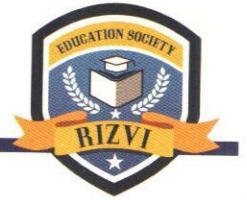
Following in-charges and members attended the same.

Dr. (Mrs. Mariyah Ghori – Co-ordinator	
Criterion I	Mr. Vishwas Deshmukh : Incharge Mr. Pradnyesh Waghmare
Criterion II	Dr. N.A. Jafry : Incharge Ms. Shehnaz Khan
Criterion III	Mrs. Shahida Shaikh : Incharge Ms. Bushra Qureshi
Criterion IV	Dr. Rajesh Masurkar : Incharge Mrs. Suma Thomas
Criterion V	Mr. Moharram Ali Khan : Incharge Dr. Malan Zardi
Criterion VI	Mrs. Preeti Bambolkar : Incharge Dr. Ansariya Rana
Criterion VII	Dr. Abhay Ranade : Incharge Dr. Ansar Pasha Shaikh
IT Support	Dr. Ruchi Gupta Mr. Javed Pathan
Admin Staff	Mrs. Mehjabeen Khan Mr. Qamar Haider
IQAC Clerk	Mr. Sayed Masoom Ali Mr. Mohammed Anif

Following Business was transacted:



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Criteria I

1.1.1 is remaining

- Mr. Mustaq need to provide the list.
- Dr. Mukhtar's need to provide the documentation.
- Submission of final draft on 28th April 2023.

Criteria II

- Data has been email to Damarwala Sir on 13th April 2023.
- Submission of final draft by 29th April 2023.

Criteria III

- Matrix and Template are almost done.
- Part of Dr. shadab madam and Saba Rais is still pending for 2 years.
- Lt. Roshan Khobragade is creating the documentation for last 5 years.
- Final Submission will be done by 29th April 2023.
- Tabassum madam need to meet Mr. Qamar Sir on urgent basis.

Criteria IV

- Mr. Atul Railkar need to provide the Balance sheet.
- Mr. Amin Mulani said the Bills and Stock register will be submitted by today evening.
- Utilization Certificate is not needed.
- Utilization Certificate from lab should be taken
- We will upload the budget and audited balance sheet
- Budget for Pandemic period is not available.

Criteria V

- Only Progression data is pending.
- Scholarship Committee and the Criterion members need to come together for the meeting.
- Submission on 29th April 2023.

Criteria VI

- Matrix and Template are complete.
- 80% documentation is done.
- Final submission on 27th or 28th April 2023.

Criteria VII

- Missing Notices are to be provided by the respective department.
- Institutional distinctiveness has to be reformed as the data from the Sports has been received recently.
- Sports data will be compiled year wise and and will be uploaded with the signature of Mrs. Shilpa and Principal
- Final submission on 29th April 2023.

Rizvi Education Society's

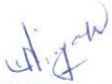
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Proposed by

Seconded by


Dr. (Mrs.) Mariyah Ghori
Coordinator, IQAC


Dr. ASHFAQ KHAN
Principal I/C