



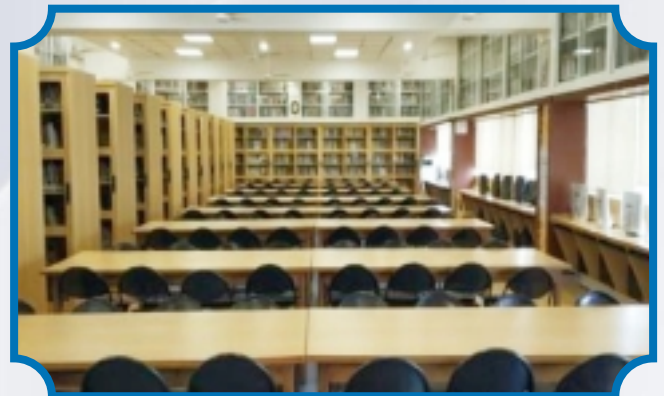
Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE
Rizvi Education Complex, Off Carter Road, Bandra West, Mumbai - 400050



PROSPECTUS

JUNIOR & DEGREE COLLEGE

2021 - 2022



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From the Desk of the President

Dr. Akhtar Hasan Rizvi
President, Rizvi Education Society



**“Education Is Simply The Soul Of A Society As
It Passes From One Generation To Another”
– G.k. Chesterton**

Welcome to Rizvi College of Arts, Science and Commerce. It is a privilege to lead such an outstanding institution of higher learning. Today Education means much more than merely acquiring knowledge. It is acquisition of knowledge and skills, building character, developing personality and improving employability of our young talented students.

Ensuring that the students of Rizvi College of Arts, Science and Commerce college receive holistic, excellent education has always been our fundamental goal. It is indeed a matter of pride to share that this goal has been accomplished through our sound arts, commerce and sciences curriculum which is led by distinguished faculty who are experts in their fields and value teaching.

By providing the students of our college with ample opportunities and platforms in the field of education, cultural, social and physical activities we constantly strive to develop skills which the students can put to use in all walks of life. We are, consistently, committed to the pursuit of knowledge and creation of value so that our students become responsible and sensitive leaders of the future. I welcome you again and wish you to succeed and flourish.

From the Desk of the Director

Adv. (Mrs.) Rubina Akthar Hasan Rizvi

Director, Rizvi Education Society



**“Education Is Simply The Soul Of A Society As
It Passes From One Generation To Another”
– G.k. Chesterton**

It's a joy for me to give you an insight into the dynamic world of Rizvi College of Arts, Science and Commerce. In our College we have set a criterion of success which is not judged by improvement in academics but also taken into consideration the social activities to maintain healthy personality, self-assurance, self-respect, trust in others, and respect for others. We aim to give the best knowledge and opportunities to every student to open up their talents and overcome the challenges presented to them to make the student life fulfilled with joy and completeness. The career paths at Rizvi, open up, multiple avenues for students to face the challenges of the world with confidence and dignity.

We are proud of our achievements and we wish to continue our quest for excellence with grit and determination, along with our supportive teaching community, dedicated and highly skilled staff, excellent resources and buildings and the most fantastic environment to study.

To this end in view, I invite one and all to dream big and work hard to convert your dreams into reality

From the Desk of the I/C Principal

Dr. (Mrs.) Anjum Ara M. K. Ahmad
Principal I/C



“Education is the most powerful weapon which you can use to change the world”.

– Nelson Mandela.

It is my proud privilege to warmly welcome you to the academic year 2021-22 at Rizvi College of Arts, Science and Commerce. The Aim of our College is to give a multifarious education to every student, to bring out the best in them and thereby shaping them into becoming efficient and responsible citizens of our country.

The holistic approach of the institute stimulates innovation among students by inspiring fresh ideas with different perceptiveness, creative thinking and strong conviction. As a result, the college has achieved a standard of excellence, which is competitive and the one which matches the modern standards of education, worldwide.

Owing to our accomplished, well experienced teaching staff and committed and profound non-teaching staff, I take great pleasure in stating that we have been able to achieve all round and comprehensive development (mind, body and heart) of every student of every calibre.

Best wishes, may luck always be in your favour.

About the College



The Rizvi Education Society was entrenched by DR. AKHTAR HASAN RIZVI in 1982 who envisaged to make education available to all sections of the society. This noble thought first saw colours with the establishment of Rizvi College of Arts, Science & Commerce in the year 1985-86. After this pioneering endeavour there was no looking back as time witnessed a line of successful ventures which include establishing of twenty-two institutes in all, not only in Mumbai but in Jaunpur, Allahabad (Kaushambi, Karari), as well.

Rizvi College of Arts, Science & Commerce has always maintained equality, secularism & humanity along with quality education that aims at providing a productive platform and creating individuals of substance.

Its aim is to create conditions for education that enhance the student's academic and personal development by uniting high-level academic knowledge with practical education. In this global world, only by having a highly professional and open-minded education that incorporates a strong sense of ethics and responsibilities one can remain competitive.

The objective is to ensure a positive attitude to see the universe from a better angle and to determine & apply ideas in the constructive development of society. We at Rizvi College of Arts, Science & Commerce function not only as an educational institution but also as a family that nurtures students for a better tomorrow.

Vision, Mission and Motto

Humanize

Treat all living beings equally.

Equalize

Respect each other, observe, realize and practice the value of co-existence.

Spiritualize

-Purify and strengthen minds against corruption

Facilities & Infrastructure

Our Library

Dr. Rizvi Digital Library (DRDL), the College Library of Rizvi College of Arts, Science and Commerce is equipped to meet essential academic and intellectual needs of its users. It is spacious and has been renovated to make it more user friendly. Open access system, Spacious reading rooms provide an atmosphere conducive to study. The college library is under CCTV surveillance. The library has many computers for students to access e-resources. It is well stocked and collection consists of more than 150,000 books. Collection is continuously updated with changes in curriculum. It subscribes many newspapers and magazines. Furthermore, it has also dedicated a section to physically disabled students so that all can benefit from the resources available in the library.



Laboratories

The College has various well-equipped laboratories catering to all the science departments. Students are encouraged to participate and dabble in various scientific experiments to enhance their knowledge. Apart from providing a better understanding of the subjects, these practicals, also increase their love and interest for the same.



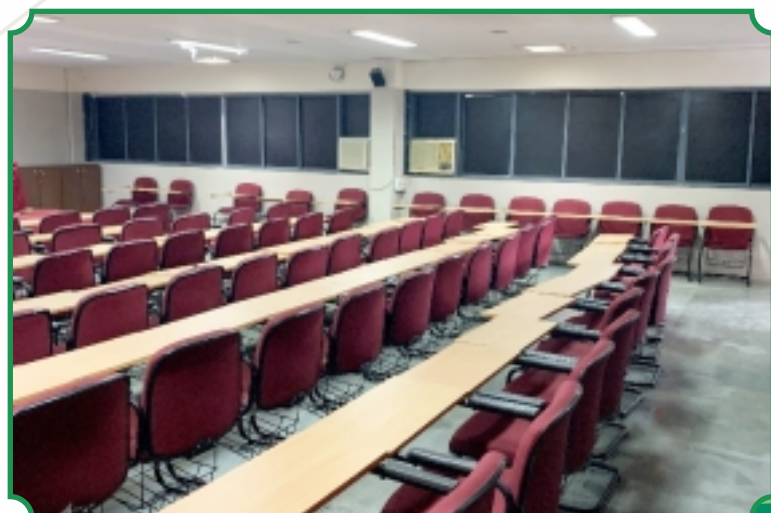
■ Classrooms

The well-lit and ventilated classrooms of Rizvi College are equipped with projectors that make learning a fun and fruitful activity. Class-rooms are under CCTV surveillance to maintain discipline and decorum. Students are also encouraged to give class-presentations.



■ Seminar Room

The College has a fully air conditioned, large seminar room on the 6th floor. Various national and international seminars and conferences are conducted successfully in the seminar room. This facility has also been used to host guest lectures, invited talks by various eminent personalities. Thought provoking movies/videos based on the syllabus are screened time to time for students.



■ Auditorium

The college auditorium is a hub of all cultural activities and mega events. It has a seating capacity of more than 500 people.




■ College Gymkhana and Sports Facilities

Remarkable facilities are provided for indoor and outdoor games like Cricket, Football, Hockey, Boxing, Judo, Athletics etc. to stimulate the physical and mental growth of the students. Students of Rizvi College are well known for their regular participation in various inter-collegiate, interuniversity national and international events. We are proud to mention that our teams have, always, won laurels in various tournaments at the State and National levels. Our college has a well-equipped Gymnasium available to the college students.




■ Covid -19 Precautionary Measures Taken by The College

As a precautionary measure to help curb covid-19 spread, an initiative was taken by the college to ensure safety of the students and employees of the college by installing 'Face Mask and Body Temperature Machine' at the entrance of the college. The machine detects the body temperature of individuals. If the body temperature is found normal, only then people are allowed to enter the college premises.



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE
 Plot Education, Corner Off Ganer Road, Dandri (W) Mumbai-400069



PREVENTIVE MEASURES TO BE FOLLOWED TO COMBAT THE SPREAD OF COVID-19

These Measures are as per the norms laid down by the Govt. of Maharashtra & University of Mumbai, every student who enters the college premises has to follow the instructions as given below:

AT THE GATE

- ▶ Check your temperature before coming to college.
- ▶ Kindly maintain Proper Physical distancing norms outside & inside the gate.
- ▶ Entry to campus is only only permitted with a valid mask.

- ▶ Sanitize your hands compulsorily with the Sanitizer supplied at the gate.
- ▶ A person with COVID-19, RT-PCR Positive or permitted OR, Visit to the app.
- ▶ Students, Employees and non-students should avoid visiting.

IN THE COLLEGE PREMISES / CLASSROOMS / LIBRARY & LABORATORIES

- ▶ Proper hand washing should be followed, 40-60 seconds for each hand and should be done during each break.
- ▶ Alcohol based hand sanitizer is available on each floor. Students can make their hands free for at least 20 seconds when water facilities are not available.
- ▶ College may implement the students can be advised to work from HOME (WFH) or WFRE (WFRE).
- ▶ Kindly avoid the mask, gloves in the allocated districts.
- ▶ Hygiene in case of a student should be followed.
- ▶ Respiratory etiquette to be strictly followed. This involves steps, practice of covering one's mouth and nose while coughing/sneezing with tissues and/or elbow.
- ▶ Getting together of the hand and respiratory illness should be avoided.
- ▶ Avoidance of any public place should be avoided.
- ▶ Please carry an emergency kit of gloves and bottles of sanitizer with you. Wearing of a face shield is also advised.
- ▶ Avoidance of any public place should be avoided.
- ▶ Do not wear unnecessary in the College Premises or in the Auditorium.
- ▶ Employees of the college should be advised to follow the guidelines of the Health Office.
- ▶ For any Further Guidance or Assistance you can Contact your Class/Section In-charge.

IF YOU ARE NOT APPROVED WILL, PLEASE STAY AT HOME TAKE CARE OF YOURSELF & OTHERS DURING THE COVID-19 PANDEMIC



■ Canteen

The college also a spacious and well-furnished Canteen. It serves hygienic meals, snacks and drinks. The menu satisfies the taste-buds of everyone entering the canteen.



■ Public Announcement System

The college has an effective public announcement system. The Principal can reach out, directly, to the staff as well as the students through the Public announcement System.



■ Lifts

We have 2 lifts in our campus. Proper arrangements with great precautions are made for the differently abled and persons with special needs. The facilities like lift saves the energy of visitors and also improves the comfort level and efficiency of college.

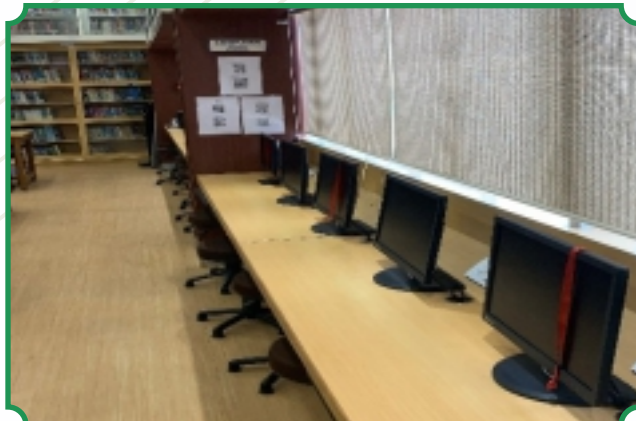
■ CCTV

The college is proud to have more than 80 CCTV cameras, all around the campus, including the classrooms. This helps to monitor classroom activities and discipline in the college. These CCTV cameras are located not only in the classrooms but other strategic locations of the college like the entry and exit gate of the college, labs, library, staffroom and seminar room.



■ Learning Resources:

In order to ensure that all the students are tech savvy, the college has made available 12 computers in the library where the students can further polish their computer skills, anytime during college the hours. Wifi facilities are also made available for the benefit of the students. Additionally, a section of the library is dedicated for the specially abled students, so that they can avail the benefits of the resources kept in the library.



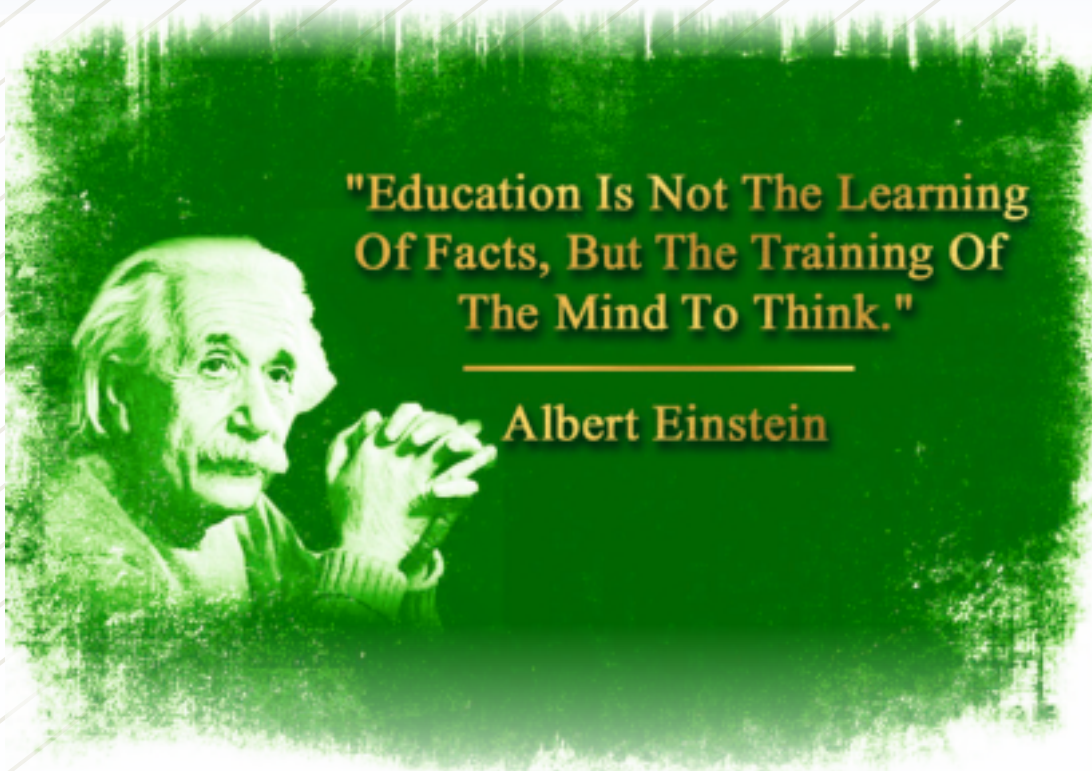
Affiliation And Recognition

The Degree College is affiliated to the University of Mumbai and is recognized by University Grant Commission under Section 2(f) and 12(b) of U.G.C. Act, 1956.

Junior College is recognized by the Education Department, Government of Maharashtra and H S.C. Board to conduct classes of F.Y.J.C and S.Y.J.C, along with, vocational Subjects: Electronics, Computer Science and Information Technology. The College also undertakes a course in (H.S.V.C) (Electronics Technology) recognized by the Technical Board, Government of Maharashtra.

■ Accreditation

The College is Accredited & Re- Accredited earlier by NAAC, an autonomous body of U.G.C., New Delhi and is preparing for the 3rd Cycle of Accreditation.



■ Cultural Committee

The College has a very active cultural committee that organizes various programs throughout the year. These programs hone the organizational skills of the students and also bring the hidden talents of the students to forefront. The committee celebrates Independence Day, Republic Day, Chocolate Day, Tie and Saree Day and many more that bring a holistic and happy environment to the college. The committee also organizes a grand inter-college festival "Jashn-e Rizvi" every year where almost 100 colleges of Mumbai participate.



Jashn-e-Rizvi 2020

■ Department Of Life Long Learning And Extension

The Department of Life Long Learning and Extension (DLLE) at Rizvi College is active in providing students an effective platform to learn life skills. "The Annapurna project" opted by the DLLE students of the college has remained quite successful in honing their skills



■ National Service Scheme (NSS)

To encourage students to play a larger and more active role in the society, the college provides the NSS scheme at both the Degree and Junior College level. This extra-institutional service is available free of charge to the students. Students who participate in the NSS program/ DLLE program / complete the NCC training or represent the College in sports / cultural events are eligible for 10 grace Marks in the University examinations under section 0.229A and 0.229B as per University and HSC Board rules.



■ National Cadet Corps (NCC)

The college has been allowed to raise an NCC unit for boys and girls attached to the 01st Maharashtra Battalion NCC Army Wing. It has the strength of One Part-Time Commissioned Officer and 60 Cadets. The NCC training is imparted to the cadets during regular parades which are held on Sundays and in the various camps held during the year. The Cadets are prepared for the "B" and "C" Certificate examinations. Students who desire to enrol for the NCC should contact the NCC officer.



■ Parents Teachers' Association

Rizvi College has an active Parent Teacher Association. PTA meetings are conducted regularly and eminent speakers are invited to deliver talks relevant and useful to the parents. Parents also get to interact with the teachers and discuss the requirements of the students.



■ Student Counselling Cell

The college is proud to have a strong Student Counselling Cell. Wherein, counselling is given to students and also acts as a mediator between the teachers and the students.



■ Women's Development Cell

The Women's Development Cell (WDC) of the college plays an instrumental in promoting awareness on gender equality. It conducts various programs and campaigns to sensitize the society towards women empowerment. All the students, whether boys or girls are encouraged to undertake various research projects and awareness campaigns.



■ Student Grievance Committee

Our college has an effective Grievance Redressal Committee. It is formed according to Maharashtra Public Universities Act 2016 to exercise Uniform Statute. Students can approach the Student Grievance Committee and state their grievances to be redressed.



■ Career Guidance Placement

Our College has a very strong placement Cell that works continuously for the campus placements and has tie-up with various institutes. To name a few major ones, our college has tie-up with BSE Institute and Technoserve Limited.

The Computer Science (CS) Information Technology (IT) department of our college has made an MOU with SQUAD INFOTECH PVT. LTD. Nerul (East), under which the company provides pre-IT training / Workshop to the students under GLOBAL EMPLOYABILITY MATRIX.

These organizations give training to our third-year students for soft skills; computer based activities and prepare them for the interviews under campus training and placement activities. Technoserve Limited does these training and placement activities free of cost under CSR activities. In the year 2018-2019, many of our students were already placed in different finance, banking and corporate companies till the end of this Academic year.



Our placement cell is also constantly in touch with the various IT industries and regularly sends the students for various campus interviews as per their academic qualifications and the requirements of the industries. Every year students are placed in various software related industries like Infosys, L&T, TCS, Capgemini, Wipro.

PLACEMENT



Programs Offered

Undergraduate Courses

AIDED PROGRAMS	SELF-FINANCED COURSES
Bachelors of Arts: English Hindi Urdu Economics Sociology Philosophy	Bachelor of Arts in Multimedia and Mass Communication: Advertising Journalism
Bachelor of Science: Chemistry Physics Botany Mathematics Zoology	Bachelor of Science: Computer Science Information Technology
Bachelor of Commerce: Accountancy Business Management	Bachelor of Commerce: Accounting and Finance Banking and Insurance Bachelor of Management Studies: Finance Marketing Human Resource

Post Graduate Courses

Masters of Science	Chemistry (By Research)
Master of Commerce	<ul style="list-style-type: none"> • Accountancy • Business Management
Ph. D	<ul style="list-style-type: none"> • Commerce • Chemistry • Botany • Zoology

Degree College Faculty List

- **Dr. (Mrs.) Anjum Ara M. K. Ahmad**
Principal I/C
- **Mrs. Farhana K. Wali**
Vice - Principal
- **Dr. Ashfaq Khan**
Vice - Principal

Arts

DEPARTMENT OF ENGLISH	DEPARTMENT OF HINDI	DEPARTMENT OF URDU
Ms. Bhaswati Parasar M.A., B.Ed., NET (HOD / In-charge) Ms. Preeti Bambolkar M.A., SET Ms. Mehvish Shaikh M.A.	Dr. Shaikh Ansar Pasha Shaikh - Abdulrajjak M.A. Hindi and Marathi, M.Phil., Ph. D., SET Hindi.	Dr. Abbas Alam Rizvi M.A., Ph.D. (HOD/In-charge)
DEPARTMENT OF FOUNDATION COURSE	DEPARTMENT OF ECONOMICS	DEPARTMENT OF PHILOSOPHY
Dr. (Mrs.) Syed Shadab Akhtar Ph.D., M.A., NET (HOD / In-charge)	Mrs. Shweta Dubey (HOD/ In-charge) M.A., SET	Mrs. Shailaja Shetty M.A., (HOD/In-charge)
DEPARTMENT OF SOCIOLOGY	DEPARTMENT OF BAMMC	
Mrs. Mariyah Ghori M.A., NET, SET (HOD/In-charge) Mrs. Shaikh Shahida M.A., NET, SET	Ms. Neelam Ansari M.Com, M.A., Ph. D (pursuing) (Co-ordinator)	

Science

DEPARTMENT OF CHEMISTRY	DEPARTMENT OF PHYSICS	DEPARTMENT OF BOTANY
<p>Mrs. Farhana Khalid Wali, M.Sc., B.Ed. (HOD/ In-charge)</p> <p>Dr. Rajesh Masurkar, Ph.D., M.Sc.</p> <p>Mr. Damarwala Oan Abbas, M.Sc., SET, B.Ed.</p> <p>Dr. Nazar Abbas Jafry, Ph.D., M.Sc.</p>	<p>Dr. Abhay J. Ranade, (HOD/In-charge) Ph.D.,M.Sc.</p> <p>Mr. Vishwas Deshmukh M.Sc,M.Phil.</p> <p>Mr. Khan Moharram Ali, M.Sc., M.Phil.</p> <p>Mr. Pradnyesh Waghmare M.Sc., M. Tech, NET</p>	<p>Mrs. Neha Nangia, M.Sc., M.Phil., (HOD/ In-charge)</p> <p>Dr. Nitesh Joshi, Ph.D., M.Sc.</p> <p>Dr. Alkama Faqih, Ph.D., M.Sc. B.Ed.</p>
DEPARTMENT OF MATHEMATICS	DEPARTMENT OF ZOOLOGY	
<p>Dr. Arunachalam S., Ph.D., M. SC., M.Phil. (HOD/ In-charge)</p> <p>Dr. (Mrs.) Anjum Ara M. K. Ahmad Ph. D., M.Sc., SET, MPS, DCM</p> <p>Dr. Parhad Dattatraya, Ph. D., M.Sc., B.Ed.</p>	<p>Dr. Ansariya Rana Muntazir M. Sc.,Ph.D., B.Ed. (HOD/In-charge)</p> <p>Mrs. Saba Parveen Shadab Rais MSc.</p> <p>Ms. Parinita Kumari M.Sc. (Hons) B.Ed. NET</p>	
DEPARTMENT OF COMPUTER SCIENCE	DEPARTMENT OF INFORMATION TECHNOLOGY	
<p>Mr Arif Patel MCA; NET (Co- Ordinator)</p> <p>Mr. Zaidi Zari Haider Zaidi MCA, MBA, SET</p> <p>Mr. Javed Pathan, MSc.</p> <p>Mrs.VaibhaviMulgule MSc., SET</p>	<p>Mrs. Rafat Khan MCA; NET (Co-ordinator)</p> <p>Mr. Sameer Shaikh MCM</p> <p>Ms. Hina Mahmood MSc</p> <p>Dr. (Mrs.) Ruchi Gupta MCA; M.Phil.; PhD</p>	

**Education's Purpose Is To
Replace An Empty Mind With
An Open One.**

Malcolm Forbes

Commerce

DEPARTMENT OF COMMERCE	DEPARTMENT OF BUSINESS ECONOMICS	DEPARTMENT OF ACCOUNTANCY
<p>Mrs. Swati Vora M.Com, M.Phil., M.A (PM & IR) (HOD/In-charge)</p> <p>Dr.Ashfaq Khan, M. Com, Ph.D.</p> <p>Mr. Mohammed Mukhtar Khan M. Com, M.Phil., SET, Ph.D. (Pursuing)</p> <p>Ms.Mumtaz Shaikh M. Com. M.Phil., NET,SET, Ph.D. (Pursuing)</p>	<p>Dr.(Ms.) Malan Zaardi Ph.D., M.Phil., MA, SET</p> <p>Ms.Tabassum .A. Shaikh M.Com, M.A. B.Ed.</p>	<p>Mr. Salim Abdulhusain Kantawala CA. M. Com, FCA, LLB (Gen) (HOD/In-charge)</p> <p>Mr. Ashfaq Karim CA, M Com., SET</p> <p>Mrs. Shehnaz Khan M.Com, NET</p> <p>Mr. Nadeem Parve, M.Com. NET</p>
DEPARTMENT OF BBI	DEPARTMENT OF ENVIRONMENTAL STUDIES	DEPARTMENT OF BUSINESS LAW
<p>Ms. Najmunnisa Shaikh M.Com (Finance & Accountancy), M.Com. (Marketing) M.Phil. (Co-ordinator)</p> <p>Ms. Bushra Qureshi B.Ed., M.Com.</p> <p>Dr. (Ms). Suhana Khan Begum M.Com, Ph.D., B.Ed.</p>	<p>Mrs. Sujata Kharat, MSc., NET</p>	<p>Mr. Roshan Khobragade BA, LLM, NET, M.Phil.</p>
	DEPARTMENT OF BMS	
DEPARTMENT OF BAF	LIBRARIAN	
<p>Mr. Subhash Gupta M.com, NET, ATC (Accounting Technician Course), CA-Inter, CS- Executive, Ph.D (Pursuing) (co-ordinator)</p> <p>Ms. Shabnam Sheikh, B.Ed, M.Com</p> <p>Mr. Navneet Mishra, B.Ed, M.Com</p>	<p>Mrs. Suma Thomas, M.L.I.Sc</p> <p>Mr. Syed Mahe Zafar, M.L.I.Sc, M.A. NET, SET</p>	

Junior College Faculty List

Dr. (Mrs.) Anjum Ara M. K. Ahmad

Principal I/C

Ms. Mita Mehta
Vice Principal

Mrs. Hasina Shaikh
Supervisor

ARTS

DEPARTMENT OF ENGLISH	DEPARTMENT OF HINDI	DEPARTMENT OF URDU
Mrs. Sandhya Nautiyal, MA, B.Ed.	Mrs. Kusum Tiwari,	Ms. Hussain Fatima Rizvi, MA, B.Ed.
Mr. Ansari Abdul Hamid, MA, B.Ed.	MA, B.Ed	
Mr. Shaikh Naushad Ahmed, MA, B.Ed.	Mr. Ashok Kumar Singh,	
Miss. Jaba Majumdar, MA, B.Ed	MA, B.Ed. LLB	
Mrs. Pratima Sharma, MA, B.Ed.	Mr. Inamdar Hamid I.,	
Ms. Shaista Parveen, MA, B.Ed.	MA, B.Ed.	
Miss. Shaikh Shabana, MA, B.Ed.	Mr. Pramod Jaiswal,	
	MA, B.Ed.	
DEPARTMENT OF MARATHI	DEPARTMENT OF LOGIC / PHILOSOPHY	DEPARTMENT OF SOCIOLOGY
Dr. (Miss.) Minakshi Samant, Ph.D., MA, B.Ed.		
	Ms. Tabassum Sayed, MA, B.Ed.	Mrs. Sadaf Nizam, MA, B.Ed.
DEPARTMENT OF ECONOMICS		
Mr. Ashok Zarappa, MA, B.Ed.		
Mr. Jaidi Jafar A., MA, B.Ed.		
Dr. Seema Thakur, Ph.D, MA, B.Ed.		

SCIENCE

DEPARTMENT OF CHEMISTRY	DEPARTMENT OF PHYSICS	DEPARTMENT OF BIOLOGY
Mrs. Nisha Uttarwar, M.Sc. B.Ed.	Miss. Mita Mehta, M.Sc., MA, NET,	Mrs. Hasina M. Shaikh,
Mrs. Afreen Kazi,	M.Ed.,	M.Sc. B.Ed.
M.Sc. B.Ed.	Mr. P.V. Simon, M.Sc., B.Ed.	Mrs. Madhuri Mane, M.Sc., B.Ed.
Mr. Ansari Abid, M.Sc., B.Ed.	Mr. D.R. Sawant, M.Sc. B.Ed., Mr. Shaikh Shahabuddin, M.Sc. B.Ed.	Dr. Alkama Faqih, Ph.D., M.Sc. B.Ed.
Mr. Syed Raider Ali, M.Sc., B.Ed.	Mr. Dange Nisar Yunus, M.Sc., B.Ed.	
Ms. Swati Bodke, M.Sc., B.Ed.	Mr. Patil Bhagwan, M.Sc. B.Ed.	
DEPARTMENT OF MATHEMATICS		
Mr. Haider Ali, M.Sc., B.Ed.		
Mr. Tarweer Ahmed, M.Sc., B.Ed.		
Mrs. Anamnaz Alkama Faqih, M.Sc., B.Ed.		

COMMERCE

DEPARTMENT OF COMMERCE	DEPARTMENT OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY
Mr. Titus Verghese, M.Com, M.Phil., B.Ed.	Miss. Shabana Ansari ME(IT), MIM, B.Tech., DCT,
Mr. Riyaz Naik, M.Com, B.Ed.	Mr. Zameer H. Shaikh, MCM, B.Ed.
Mrs. Suma Pillai, M.Com, B.Ed.	
Ms. Sajeda Shaikh, M.com, B.Ed.	
Mr. Mohd. Farid Yusuf Vanu, M.com, B.Ed.	
Ms. Khan Rubina, M.Com, B.Ed.	
Miss. Syed Vasim Fatima, M.Com, B.Ed.	
Mr. Khan Shafi, M.Com, B.Ed.	
DEPARTMENT OF ELECTRONICS	DEPARTMENT OF ELECTRONICS TECHNOLOGY
Mr. Safdar Uldey, BE (Electronic)	Mrs. Renu Korde B.Sc. (Physics) Diploma in Electronics, Radio Engg

DEPARTMENT OF PHYSICAL EDUCATION

Ms. Shilpa Serigar, M. Com, M.PED

**Education Is The Movement
From Darkness To Light**

Allan Bloom

Curriculum : Aided Courses

Bachelor Of Arts (B.A.)

F .Y.B.A

(A) Compulsory: 3 Papers	(B) Optional: 3 Papers
1. Communication Skill in English	Group A: Select any Two
2. Foundation Course I	Economics-I / Sociology-I / Philosophy-I
3. Any one Language: Urdu/Hindi	Group B: Select any One
	English Lit / Hindi Lit/Urdu Lit — Paper— I

S.Y.B.A

1. Foundation Course — II	2. Applied Component-Mass Communication
3. Optional Subjects as offered at the F.Y.B.A	(ii) Philosophy — II & III
(i) Economics — II & III	(iv) Urdu Lit./English Lit./ Hindi Lit — II & III
(iii) Sociology — II & III	

T.Y.B.A

1. Students can opt for six papers in the following subjects Economics Sociology	
2. The following combinations of two subjects of 3 papers each are also allowed at the T.Y.B.A provided the student had offered the same subject at SYBA level.	
I) Sociology / Philosophy	vi) Sociology / Hindi
ii) Economics / Philosophy	vii) Philosophy / Hindi
iii) Philosophy / English	viii) Economics / Hindi
iv) Sociology / English	ix) Sociology / Urdu
v) Economics / English	x) Philosophy/Urdu
	xi) Economics / Urdu



■ Bachelor of Science (B.Sc)

F.Y. B.Sc. Sem I & Sem II

(A) Foundation Courses — I & II (Compulsory)

(B) Select any one of the following groups of subjects Group

- 1) Physics, Chemistry, Mathematics
- 2) Chemistry, Botany, Zoology
- 3) Physics, Botany, Chemistry

Physics, Chemistry, Botany, Zoology will have two theory papers and two practical each, Mathematics will have only two theory papers.

S.Y. B.Sc. (Sem III & Sem IV)

A) Foundation Courses — III & IV (Compulsory)

B) Select any one of the following group of subjects out of the subjects offered at F.Y B.Sc Class Group

- 1) Physics, Mathematics
- 2) Physics, Chemistry
- 3) Botany, Zoology
- 4) Chemistry, Botany
- 5) Chemistry, Zoology

Physics, Chemistry, Botany, Zoology & Mathematics will have three theory papers and three practical each

T.Y. B.Sc. (Sem V & Sem VI)

Any one of the following Group of subject to be selected

MAIN SUBJECT	APPLIED COMPONENT
AIDED 1) Chemistry — 6 units	Drugs and Dyes
2) Physics — 6 Units	Electronic Instrumentation
UNAIDED* 3) Botany & Zoology— 3 Units each	Fishery Biology



■ Bachelor Of Commerce (B.COM)

F.Y.B.Com

Sr. NO	SEMESTER-I	Sr. NO	SEMESTER-II
1	Foundation Course — I	1	Foundation Course — II Foundation Course — I Foundation Course Foundation Course - II
2	Business Communication — I	2	Business Communication — II
3	Business Economics — I	3	Business Economics — II
4	Environmental Studies — I	4	Environmental Studies — II
5	Mathematical & Statistical Techniques-I	5	Mathematical & Statistical Techniques — II
6	Accountancy & Financial Management — I	6	Accountancy & Financial Management — II
7	Commerce I	7	Commerce —II

S.Y.B.Com

Sr. No	SEMESTER-III	Sr. No	SEMESTER-IV
1	Foundation Course — III	1	Foundation Course — IV
2	Business Law —I	2	Business Law — II
3	Accountancy & Financial Management — III	3	Accountancy Financial Management - IV
4	Business Economics — III	4	Business Economics — IV
5	Applied Component — Advertising - I	5	Applied Component — Advertising - II
6	Business Management — I (Marketing Management) OR Management Accounting	6	Business Management — II (Marketing Management) OR Auditing
7	Commerce - III	7	Commerce - IV

T.Y.B.Com

Sr. No	SEMESTER-V	Sr. No	SEMESTER-VI
1	Marketing — Commerce V	1	Human Resource Management — Commerce VI
2	Business Economics V	2	Business Economics VI
3	Financial Accounting & Auditing Business Management - III (Management & Organization Development)	3	Financial Accounting & Auditing Business Management - III (Management & Organization Development)
4	Cost Accounting OR Business Management (V) (Financial Management)	4	Cost Accounting OR Business Management (VI) (Financial Management)
5	Applied component Export Marketing	5	Applied component Export Marketing
6	Select any one of the following Applied component* Direct & Indirect Taxation OR Computer System and Application	6	Select any one of the following Applied component** Direct Indirect Taxation OR Computer System and Application

Unaided



Undergraduate - Self Financed Section

BA In Multimedia And Mass Communication (BAMMC) FYBAMMC

Sr. No.	SEMESTER I	Sr. No.	SEMESTER II
1	Foundation course	1	Foundation course
2	Fundamentals of Mass Communication	2	Content Writing
3	Current Affairs	3	Introduction to Journalism
4	Effective communication skill	4	Effective communication skill – II
5	Visual communication	5	Introduction to Advertising
6	History of Media	6	Media, Gender & Culture

SYBAMMC

Sr. No	SEMESTER III	Sr. No.	SEMESTER IV
1	Electronic Media-I	1	Electronic Media-II
2	Film Communication-I	2	Film Communication-II
3	Media Studies	3	Mass Media Research
4	Introduction to Photography	4	Writing and Editing for Media
5	Computers and Multimedia-I	5	Computers and Multimedia-II
6	Corporate Communication & Public Relations	6	Media Law and Ethics

TYBAMMC

Sr. NO	SEMESTER V	Sr. NO	SEMESTER VI
	Advertising (Specialization)		Advertising (Specialization)
1	Copywriting	1	Digital Media
2	Advertising & Marketing Research	2	Advertising Design
3	Direct Marketing & Ecommerce	3	Media planning & Buying
4	Brand Building	4	Brand Management
5	Agency Management	5	Entertainment & Media Marketing
6	Consumer behaviour	6	Advertising in Contemporary Society
	Journalism (Specialization)		Journalism (Specialization)
1	Reporting	1	Digital Media
2	Investigative Journalism	2	Newspaper and Magazine Design (project)
3	Journalism & Public Opinion	3	Magazine Journalism
4	Writing & Editing Skills	4	Photo & Travel Journalism
5	News Media Management	5	Fake News & Fact Checking
6	Media laws & Ethics	6	Contemporary Issue

Subject can be revised in case of change of syllabus by University of Mumbai. Field training by Media Professionals Field training by Media Professionals



■ Bachelor Of Science - Computer Science (B.SC. -CS)

F.Y.B.Sc. (C.S),

Sr. No	SEMESTER-I	Sr. No	SEMESTER-II
1	Computer Organization & Design	1	Programming with C"
2	Programming with Python - I Q	2	Programming with Python - 110
3	Free and Open-Source Software	3	LINUXP
4	Database Systems	4	Data Structure
5	Discrete Mathematics	5	Calculus
6	Descriptive Statistics and Introduction to Probability P	6	Statistical Methods and Testing of Hypothesis
7	Soft Skills Development	7	Green Technologies

S.Y.B.Sc. (C.S),

Sr. No	SEMESTER-III	Sr. No	SEMESTER-IV
1	Theory of Computation	1	Fundamentals of Algorithms
2	Core Java#	2	Advanced Java•
3	Operating System	3	Computer Networks
4	Database Management System	4	Software Engineering
5	Combinatorics & Graph Theory P	5	Linear Algebra using Python
6	Physical Computing & IOT Programming	6	Net Technologies
7	Web Programming	7	Android Development Fundamental"

T.Y.B.Sc. (C.S)

Sr. No	SEMESTER-V	Sr. No	SEMESTER-VI
1	Artificial Intelligencer	1	Wireless Sensor Networks and Mobile Communication
2	Linux Server Administration?	2	Cyber Forensics'
3	Information and Network Security	3	Digital Image Processing?
4	Architecting of IOTP	4	Data Science
5	Game programming	5	Ethical Hacking



■ Bachelor Of Science: Information Technology (B.Sc. IT)

F.Y.B.Sc (IT)

Sr. No	SEMESTER-I	Sr. NO	SEMESTER-II
1	Imperative Programming?	1	Object Oriented Programming
2	Digital Electronics	2	Microprocessor Architecture
3	Operating Systems	3	Web Programming
4	Discrete Mathematics	4	Numerical and Statistical Methods
5	Communication Skills	5	Green Computing

S.Y.B.Sc. (I.T)

Sr. No	SEMESTER. III	Sr. No	SEMESTER-IV
1	Python Programming	1	Core Java
2	Data Structures	2	Introduction to Embedded Systems
3	Computer Networks	3	Computer Oriented Statistical Techniques
4	Database Management Systems	4	Software Engineering
5	Applied Mathematics?	5	Computer Graphics & Animation

T.Y.B.Sc. (IT)

Sr. No	SEMESTER-V	Sr. No	SEMESTER-VI
1	Software Project Management	1	Software Quality Assurance
2	Internet of Things	2	Security in Computing
3	Advance Web Programming	3	Business Intelligence?
4	Linux System Administration	4	Geographical Information Systems
5	Enterprise Java	5	Cyber Laws



■ Bachelor Of Management Studies (BMS)

F. Y. BMS

Sr. No	SEMESTER-I		SEMESTER-II
1	Introduction of Financial Accounting	1	Principles of Marketing
2	Business Law	2	Industrial Law
3	Business Statistics	3	Business Mathematics
4	Business Communication-I	4	Business Communication-II
5	Foundation Course-I	5	Foundation Course-II
6	Foundation of Human Skills	6	Business Environment
7	Business Economics-I	7	Principles of Management

S. Y. BMS

Sr. No.	SEMESTER-I"	Sr. No.	SEMESTER-IV
1	Elective Courses (EC)	1	Elective Courses (EC)
1&2	*Any one group of course from the courses following list of the courses	1&2	one group of courses from the following list of the courses
3	Information Technology in Business Management•I	3	Information Technology in Business Management•II
4	Foundation Course — III (Environmental Management)	4	Foundation Course — IV (Ethics & Governance Decisions)
5	Business Planning & Entrepreneurial Management	5	Business Economics-II
6	Accounting for Managerial Decisions	6	Business Research Methods
7	Strategic Management	7	Production Total Quality management

Course selected in Semester III will continue in Semester IV

*List of Skill Enhancement Courses (SEC) for Semester-III / (Any One)	List of Skill Enhancement Course (SEC) for Semester — IV (Any One)
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Group A: Finance Electives

Sr. No.	Semester-III	Sr. No.	Semester-IV
1	Introduction to Cost Accounting	1	Financial Institutions and Markets
2	Basics of Financial Services	2	Strategic Cost Management

Group B: Marketing Electives

Sr. No.	Semester-III	Sr. No	Semester-IV
1	Consumer Behaviour	1	Integrated Marketing Communication
2	Advertising	2	Rural Marketing

Note : Course selected in Semester - III will continue in Semester — IV

- Subject can be revised in case of change of syllabus by university of Mumbai

Group C: Human Resources Electives

Sr. No	Semester-III	Sr. No	Semester-IV
1	Recruitment and Selection	1	Human Resource Planning & Information System
2	Organizational Behaviour HRM	2	Training and Development in HRM

T. Y. BMS

Sr. No	Semester-V	Sr. No	Semester-VI
1	Elective Courses (EC)	1	Elective Courses (EC)
1,2,3 &4	*Any one group of course from the following list of the courses	1,2,3 & 4	*Any one group of course from the following list of the courses
5	Logistics & Supply Chain Management	5	Operation Research
6	Corporate Communication & Public Relations	6	Project Work

Note: Project work is considered as a special course involving application of knowledge in solving / analysing / exploring a real-life situation/ difficult problem. Project work would be of 04 credits. A project work may be undertaken in any area of Elective courses/study area selected

- | | |
|--|---|
| • List of groups of Elective Courses (EC) for Semester V | • List of groups of Elective Courses (EC) for Semester VI |
|--|---|

Group A: Finance Electives

1	Investment Analysis & Portfolio Management	1	International Finance
2	Wealth Management	2	Innovative Financial Services
3	Financial Accounting	3	Strategic Financial Management
4	Direct Taxes	4	Indirect Taxes

Group B: Marketing Electives

1	Services Marketing	1	Brand Management
2	E-Commerce Digital Marketing	2	Retail Management
3	Sales & Distribution Management	3	International Marketing
4	Customer Relationship Management	4	Media Planning & Management

Group C: Human Resource Electives

1	Strategic Human Resource Management & HR Policies	1	HRM in Global perspective
2	Performance Management & Career Planning	2	Organisational Development
3	Industrial Relations	3	HRM in Service Sector Management
4	Talent and Competency Management	4	Workforce Diversity

Note: Group selected in semester III will continue in semester V & VI

- Subject can be revised in case of change of syllabus by University of Mumbai.



■ Bachelor Of Accounting Finance (BAF)

F.Y. BAF

Sr. No.	SEMESTER I	Sr. No.	SEMESTER II
1	Financial Accounting (Elements of Financial Accounting) - I	1	Financial Accounting (Special Accounting Areas) - II
2	Cost Accounting (Introduction and Element Of cost) -I	2	Auditing (Introduction and Planning) -
3	Financial Management (Introduction to Financial Management) - I	3	Innovative Financial Services
4	Business Communication -	4	Business Communication - II
5	Foundation Course - I	5	Foundation Course - II
6	Commerce (Business Environment) -	6	Business Law (Business Regulatory Framework) - I
7	Business Economics - I	7	Business Mathematics

Note: Course selected in Semester I will continue in Semester II

S. Y. BAF

Sr. No.	SEMESTER III	Sr. No.	SEMESTER IV
1	Financial Accounting (Special Accounting Areas) - III	1	Financial Accounting (Special Accounting Areas) - IV
2	Cost Accounting (Methods of Costing)	2	Management Accounting (Introduction to Management Accounting)
3	Taxation - II (Direct Taxes Paper- I)	3	Taxation - III (Direct Taxes- II)
4	Information Technology in Accountancy - I	4	Information Technology in Accountancy - II
5	Foundation Course in Commerce (Financial Market Operations) -	5	Foundation Course in Management (Introduction to Management) - IV
6	Business Law (Business Regulatory Framework) — II	6	Business Law (Company Law) - III
7	Business Economics- II	7	Research Methodology in Accounting and Finance

**Don't Stop
When You're Tired.
STOP
When You Are
DONE**

T. Y. BAF

Sr. No	SEMESTER V	Sr. No	SEMESTER VI
1	Cost Accounting - III	2	Cost Accounting - IV
2	Financial Management - II	2	Financial Management - II
3	Taxation - IV (Indirect Taxes - II)	3	Taxation - V (Indirect Taxes- III)
4	Management II	4	Economics Paper — III (Indian Economy)
5	Financial Accounting - V	5	Financial Accounting - VII
6	Financial Accounting - VI	6	Project Work-II

Subject can be revised in case of change of syllabus by University of Mumbai



■ Bachelor Of Banking Insurance (BBI)

F. Y. BBI

Sr. No	Semester-I	Sr. No	Semester-II
1	Environment and Movement of Financial Services	1	Principal and practices of Banking & insurance
2	Principles of Management	2	Business Law
3	Financial Accounting-I	3	Financial Accounting-II
4	Business Communication-I	4	Business Communication-II
5	Foundation Course-I	5	Foundation Course-II
6	Business Economics-I	6	Organizational Behaviour
7	Quantitative Methods-I	7	Quantitative Methods-II

S. Y. BBI

Sr. No	Semester-III	Sr. No	Semester-IV
1	Financial Management — I	1	Financial Management-II
2	Management Accounting	2	Cost Accounting
3	Organizational Behaviour	3	Customer Relationship Management
4	Information Technology in Banking & Insurance _I	4	Information Technology in Banking & Insurance -II
5	Foundation Course — III (An overview of Banking Sector)	5	Foundation Course — IV (An overview of Insurance Sector)
6	Financial Market	6	Corporate and Securities Laws
7	Direct Taxation	7	Business Economics-II

T. Y. BBI

Sr. No	Semester-V	Sr. No	Semester-VI
1	Auditing — I	1	Security analysis and portfolio
2	Strategic Management	2	Auditing-II
3	Financial Services Management	3	Human Resource Management
4	Business Ethics and Corporate Governance	4	Marketing in Banking & Insurance
5	International Banking and Finance	5	Central Banking
6	Research Methodology	6	Project work in Banking & Insurance

Note: Project work is considered as a special course involving application of knowledge in solving/ analysing/ exploring a real-life situation/ difficult problem. Project work would be of 04 credits. A project work may be undertaken in any area of Elective courses/study area selected

- Subject can be revised in case of change of syllabus by University of Mumbai



Curriculum

Post Graduate

M.Com Part-I

Sr. No	SEMESTER — I	Sr. No	SEMESTER — II
	Core Courses (CC)		Core Courses (CC)
1	Strategic Management	1	Research Methodology for Business5433
2	Economics for Business Decisions	2	Macro Economics Concepts and Application
3	Cost & Management Accounting	3	Corporate Finance
4	Business Ethics & Corporate Social Responsibility	4	E -Commerce Social Responsibility

M.Com Part-II

SEMESTER III (Elective Courses)		SEMESTER IV (Elective courses)	
Group A: Advanced Accounting, Corporate Accounting and Financial Management			
1	Advanced Financial Accounting	1	Corporate Financial Accounting
2	Direct Tax	2	Indirect Tax — Introduction of Goods and Service Tax
3	Advance Cost Accounting	3	Financial Management
4	Project Work I	4	Project Work II

Group B. • Business Studies (Management)

1	Human Resource Management	1	Supply Chain management and logistics
2	Entrepreneurial Management	2	Retail Management
3	Marketing Strategies and practices	3	Management of Business Relations
	Project Work I		Project Work II

"Note: Project work is considered as a special course involving application of knowledge in solving, analysing, exploring, a real-life situation or a difficult problem. A project work may be undertaken in any area of elective courses.

Masters in Science (M.Sc.) (By Research) and PH.D. PROGRAM:



Dr. (Mrs.) Anjum Ara Ahmad (I/C Principal),
Dr. Nitesh Joshi (Research Guide) &
Dr. Pallavi Menon (Research Scholar)

The college offers M.Sc. in Chemistry (By Research) and Ph.D. program in 4 subjects Commerce, Chemistry, Botany & Zoology. The details of these courses can be obtained from the Administrative office.



Dr. Nitesh Joshi (Research Guide) &
Mrs. Vishakha Viadya (Research Scholar)

Admission Policy

Due to Covid -19 Pandemic, the admission process for the academic year 2021-22 will be conducted through online mode only. All the details regarding the same will be available on the college website (www.rizvicollege.edu.in).

1. Admission will be, strictly, on merit basis. In case, where aided as well unaided division/seat/subjects are available after filling the aided division/seats/subjects, admission will be granted for unaided division/seats/subjects for which the fee structure is different.
2. The college has been granted the "Minority Status" therefore admission will be granted according to rules and regulations applicable to this Category. Fifty percent seats in all courses & classes are reserved for Muslim minority.
3. Those who fail to pay, the prescribed fees within the stipulated time will forfeit their claim for admission.
4. Repeaters and working students will not be granted admission
5. Students from other colleges will be admitted only if seats are available, after granting admission to in-house students after requisite permission from the competent authority and verification of their original documents.
6. All admissions will be subject to the guidelines of the University of Mumbai and Education Department Government of Maharashtra received from time to time and as decided by the Rizvi Education Society.
7. Students seeking admission must apply in the prescribed form at the beginning of each academic year.
8. A student once admitted will be considered as duly enrolled for the academic year and the student shall be liable to pay the full fees for the whole year unless the student informs the principal in writing of his/her intention to leave the college well in advance.
9. Students granted admission to First year in unaided division will continue in unaided division of Second Year and Third Year.

FEE STRUCTURE FOR VARIOUS COURSES ARE AS PER THE UNIVERSITY GUIDELINES.

■ Pre- Admission Form

Students seeking admission in FYJC (XI) Arts/Sci.Com/MCVC and FYBA/BSc/BSc (CS)/BSc (IT)/B.Com/BMM/BMS//BBI/BAF and M.Com, should fill online admission form available on the college website. In case of students belonging to Muslim/Reserved Category should also submit the Xerox of relevant document to claim Admission under the quota for the minority category. Printout of Admission form will be accepted after declaration of the merit list for granting the admission.

List of documents to be attached with the Admission Form

1. Original Mark sheet of previous examination with two xerox copies.
2. Original Leaving Certificate with 2 xerox copies
3. Residential Proof Aadhaar card/Ration Card/Electricity Bill/ Telephone Bill/ Election Card of Parents/Guardian.
4. In case Students passed their S.S.C / H.S.C from other than Mumbai Div. Board i.e., C.B.S.E / I.C.S.E., Open School etc.
- (l) Eligibility form available in the college office
- (ii) S.S.C. / H.S.C Mark sheet & Passing Certificate
- (iii) Leaving Certificate/ Transfer Certificate
- (iv) Migration Certificate
- (v) Deed of Undertaking (Performa available in the College office).
5. Certified xerox copy of Caste Certificate, if any (for Backward Classes students)
6. Two recent colour passport sized photographs.
7. Xerox of Aadhaar card

■ Freeship For Girls (Junior College Only)

Students applying for Freeship must bring-

1. Two certified xerox copies of Old Ration Card (Issued 1 5 years Back),
2. Rent Receipt/Electricity Bill/ Telephone Bill (1 5 years Back),
3. Father's Domicile Certificate.
4. Father's Motor Driving License/undertaking from Parents.

Reserved Category (Degree College only)

Students belonging to reserved category should submit the application form for "freeship" available in the college office with the required documents as per the chart, along with all documents mentioned above. Students should keep 5 xerox copies of each document they are submitting for admission for future records.

■ Degree College

Second Year / Third Year Admission

Students seeking Admission in SY classes in different courses are required to fill in an "online" admission form and submit a copy of admission form as per schedule declared for admissions. Such forms are to be submitted on declaration of FY/SY results at the end of continuous year, along with, the copies of all mark sheets of earlier examinations in which he / she has passed or secured ATKT making him/her eligible to admit in SY/TY classes.

■ Continuation of Admission:

All Six Self Finance Courses

BMM/ BMS/ BAF/ BBI/ BSC (CS) / BSC (IT)

Students of I/III/V semesters seeking admissions in II/IV/VI semesters are required to submit continuation of Admission form before the beginning of Sem-II/IV/VI as per schedule declared for admission. Such forms should be accompanied by Original and Xerox copies of mark sheets of all lower Semesters in which the student has appeared earlier and declared Passed or Secured ATKT, making him/her eligible for higher semesters. NO student will be allowed to attend classes or to appear in the examination of respective semesters, if he/she has not paid the fees of respective semester.

■ Junior College

SYJC Arts/Science/Commerce/HSC - Vocational

Students seeking admission in the SYJC classes are required to submit admission forms as per the schedule declared for admissions. Such form is to be submitted on declaration of FYJC results, at the end of the academic year, along with, a copy of the mark sheet of the same in which he / she has Passed Promoted, making him/her eligible for admission to SYJC classes.

■ Rules of Refund of Fees

Application for refund of fees shall be made in the prescribed form available in the college office. The refund of fees in professional courses will be done as a priority basis, as they are unaided courses. NO refund of fees will be made even on priority basis after the last day of admission as per University instructions. A student applying for discontinuation and refund of fees shall surrender, the Identity Card and the Library Reader's ticket, if issued to him/her & original fees receipt, along with, his/her application.

■ Caution Money & Deposits

1. The caution money and the deposits will be refunded to the student, when he / she leaves the college after completion of the course of study or cancels his/her admission.
2. The student has to apply in the prescribed form for the above refund and will be required to submit the original fee receipt and Identity Card, along with, the application for refund.
3. The caution money and deposits, not claimed within a period of twelve month from the date of result of the last examination will stand forfeited.

■ Fee Deduction on Cancellation of Admission

1. The caution money and the deposits will be refunded to the student, when he / she leaves the college after completion of the course of study or cancels his/her admission.
2. The student has to apply in the prescribed form for the above refund and will be required to submit the original fee receipt and Identity Card, along with, the application for refund.
3. The caution money and deposits, not claimed within a period of twelve month from the date of result of the last examination will stand forfeited.

Period and Percentage of deduction charges						
	(i)	(ii)	(iii)	(iv)	(v)	(vi)
	Prior commencement of academic term and instruction of the course	Upto 20 days after the commencement of academic terms of the course	From 21st day up to 50 days commencement of the academic term of the course	From 51st day up to 80 days after the commencement of academic term of the course of August, 31st whichever is earlier	From September 1st to September 30th	After September 30th
Deduction Charges	Lump sum Rs.700.00.	20% of the Total Amount of fees	30% of the Total Amount of fees	50% of the Total Amount of fees	60% of the Total Amount of fees	100% of the Total Amount of fees

■ Scholarship By Management:

The Institute offers scholarship in terms of fee waiver to the deserved, meritorious and economically weaker students as per the Institute policy. The management has all the rights to take decisions in this regard. Furthermore, the management of Rizvi Education Society has started two Scholarships viz., "Abis Rizvi Minority Educational Scholarship" and "Saquib Rizvi Sports Scholarship."

■ Scholarships, Concessions & Freeship Sponsored By The Government

- Merit Scholarship for post-Graduation Courses
- Free Studentship (Subject to availability of funds)
- Scholarship to SC / ST students
- Scholarship to VJNT / SBC / OBC student
- Post Metric Scholarship for minorities students
- National Scholarship
- National Loan Scholarship
- Open Merit Scholarship
- Scholarship & Concession of Grand Children of Freedom Fighters
- Scholarship for physically challenged
- Educational Concession to Children, Wife and of Defence Service Personnel
- Freeship to VJNT / SBC student.

■ Sponsored By The Government For Junior College

- Girls Freeship (Std. XI&XII) • E.B.C. Concession • Primary / Secondary Teacher Concession
- Government of India Post-Matric Scholarship for Backward Class
- Chhatrapati Shahu Maharaj Scholarship XI& XII Post Matric Scholarship for minority students

*The dates for applying for scholarships will be notified in due course of time.

■ Attendance Rules

1. According to University Circular No. UG/502 of 1999 and ordinance 119 and 120 of the University for granting the terms in each subject, the minimum attendance of 75% of the theory, lectures, practical and tutorials (wherever prescribed) separately will be required out of the total number of lectures, practical & tutorials in each subject conducted in the term. Therefore, if the student fails to achieve the required attendance his/ her examinations form will not be accepted /or forwarded to the university/ Annual Examination.
2. Ordinance 125: To keep a Term at a college, an undergraduate must complete to the satisfaction of the Principal, the course of study at the college prescribed for such terms for the class to which such undergraduate then belongs.

■ The Students Should Note That:

- A) They will be allowed to appear/fill up the College/ Board / University/' Annual Examination form provided.
- i. Acquired minimum 75% Attendance in Lectures/ Practical / Tutorials in each semester.
 - ii. Appeared and showed consistent performance in each semester examination.
- B) The Hall - Ticket will be issued to them provided:
- i. Acquired minimum 75% Attendance in Lectures/ Practical / Tutorials in both first and second terms respectively.
 - ii. Appeared and showed improved performance in the Preliminary Examination.
 3. Working students should not seek admission in the College instead they shall opt for Correspondence Course offered by the University. Their applications will not be entertained

■ Examination Procedure

1. Choice based credit system (CBCS) was introduced from the academic year 2016-17 as per the directives from University of Mumbai.
2. There Will be two examinations (100 marks per paper) at the end of each semester)
3. The passing of each semester is separate
4. Practical examination in a subject shall be held at the end of each semester.
5. The heads of passing in theory and practical shall be separate.
6. The examination rules are laid down by the University of Mumbai and are available on the University V'/website as well as college website.
7. Any revision of rules by the University are notified to students on time
8. The dates for the commencement of examination are displayed on the student's notice board and college website as soon as University notifies the college.

PERFORMANCE GRADING SYSTEM

The grading of the learners shall be on a 10 point grading system as under

Grade	Marks (%)	Grade Point	Performance
O	80 & above	10	Outstanding
A+	70 to 79.99	9	Excellent
A	60 to 69.99	8	Very Good
B+	55 to 59.99	7	Good
B	50 to 54.99	6	Above average
C	45 to 49.99	5	Average
D	40 to 44.99	4	Pass
F	Less than 40	0	Fail

ATKT Rules

Amended R.8438

Eligibility for admission to all the Undergraduate programs (aided and unaided) in Faculties of Arts, Science and Commerce under Credit Based Semester and Grading System.

A. Eligibility criteria for a learner, to be admitted in Semester V (Third year) Of UG programs (aided and On-aided) in Faculties of Art, Science and Commerce is amended as follows:

i) Shall have passed Semester I/II/III and IV in full OR ii) Shall have passed Semester I and II in full and secured ATKT in the Second Year by failing in not more than TWO Courses in each of Semester III and Semester IV iii) Shall have secured ATKT in First Year by failing in not more than Two Courses in each of Semester I and Semester II and have passed Semester III Semester IV in full.

B) A learner shall be allowed to keep term for Semester - VI irrespective of grades obtained in each course of Semester V. The result of Semester VI shall be kept in abeyance until the learner passes each of Semester- I, Semester II, Semester III, Semester IV and Semester V in full.

i) A student shall be allowed to keep term for Semester - II irrespective of grades obtained in each course of Semester-I.

ii) A student shall be allowed to keep term for Semester - III if he/she passes (grade E or above in each course) each of Semester I and Semester-II OR

iii) A student shall be allowed to keep term for Semester IV irrespective of grades Obtained in each course of Semester III.

However, students have to pass either Semester - I or Semester - II in order to appear for Semester - IV.

iv) A student shall be allowed to keep term for Semester -V if he/she passes Semester- I, Semester- II, Semester- III and Semester IV OR

He / She has passed Semester - I and Semester - II and fails in not more than 2 subjects in B.A./B.Com. 3 subjects in B.Sc. of Semester - III and IV.

v) A student shall be allowed to keep term for Semester - VI irrespective of grades obtained each course of semester- V

vi) The result of Semester- VI shall be kept in abeyance until the student passes each of Semester - I, Semester - II, Semester- III, Semester - IV and Semester - V

**T H I N K B I G
T R U S T Y O U R S E L F
A N D M A K E I T
H A P P E N**

Rules And Regulations

1. Entry to college premises, lectures, practical, college functions or access to the library, college Office, laboratories, canteen is, strictly, through a valid identity card of Rizvi College, which must be worn, throughout, the stay in the college premises.
2. Each student admitted to the college is expected to behave inside and outside the college in an orderly and disciplined manner and to have regard for the staff and the reputation of the College.
3. Loitering in the corridors, while, lectures are in progress is strictly prohibited
4. Smoking, chewing of tobacco, paan and spitting is, strictly, prohibited in the college premises and in college gatherings. This is a punishable offence under the Mumbai Police Act.
5. Students must read and follow the general and classified notices displayed on the notice boards from time to time. Ignorance of any information put up on the notice boards will not be accepted.
6. Students are not allowed to form any society, make collections or and sell tickets, hold meeting, invite any person to address meetings and go on excursion or picnics without the permission of the Principal
7. All Associations and Committees constituted by the Principal to conduct various student activities, should not hold meetings or publish papers without the prior approval of the Principal.
8. Students are expected to maintain the college property and help in keeping the premises neat and tidy. Damaging the property of the college by disfiguring walls, doors, fittings or breaking furniture etc. will be considered as a punishable offence.
9. Students should not communicate any information to the press without the written permission of the Principal.
10. Students applying for certificate, testimonials, concession forms etc. and those requiring the Principal's signature on any kind of document or application, should first contact the office at least two days in advance. No papers should be brought by any student, directly, to the Principal for signature.
11. Use of Mobile phone and i-pads are strictly prohibited in the classroom and the college premises. If found it will be confiscated.
12. The Principal will use his/her discretionary powers for all matters not covered above

■ Conduct And Discipline

Students must not loiter in the corridors when the classes are going on. When they are free, they should go to the library or student common room.

■ Dress Code

Every student must always be decently and neatly dressed befitting the academic environment.

■ Respect For College Property

Students are expected to take proper care of the college property and to co-operate in keeping the premises neat and tidy. Any damage to the college building or property will be a breach of discipline and will be strictly dealt with.

Anti - Ragging Policy

THE RULES OF PROHIBITING RAGGING MAHARASHTRA PROHIBITION OF RAGGING ACT, 1999. MAHARASHTRA ACT NO. XXXIII of 1993 Ragging within or outside of any institution is prohibited.

■ Penalty For Ragging:

Whoever directly or indirectly commits, participates in, abets or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

Dismissal of student: Any student convicted of an offence under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

Suspension of Student:

1. Whenever, any student or, as the case may be, the parent or guardian, or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if prima facie, it is found true, notify to the police station having jurisdiction, over the area in which, the educational institution is situated, for further action.
2. Where, on enquiry by the head of the educational institution, it is proved that there is no substance, prima facie, in the complaint received under sub-section (1), he shall intimate, in writing, to the complainant.
3. The decision of the head of the educational institution that the student has indulged in "ragging" under sub-section (1), shall be final



Junior College

Available Courses And Subjects Combination

FACULTY OF ARTS

1	English	2	Urdu/Hindi/Marathi (any one)
3	Economics	4	Sociology
5	Philosophy	6	History/Logic
7	E.V.S.	8	Physical Education

FACULTY OF SCIENCE

GROUP A		GROUP B	
1	English	1	English
2	Urdu / Hindi / Marathi / Information Technology • (any one)	2	Electronics / Computer Science*
3	Physics	3	Physics
4	Chemistry	4	Chemistry
5	Biology	5	Mathematics
6	Mathematics	6	Environment Studies
7	E.V.S.	7	Physical Education
8	Physical Education		*Unaided

FACULTY OF COMMERCE

1	English	2	Urdu/Hindi Marathi (Any one)
3	Economics	4	Book- Keeping
5	Organization of commerce	6	Secretarial practice /Mathematics
7	Environmental Studies	8	Physical Education

HSC-VOCATIONAL (MCVC / HSVC)

1	English	2	Hindi
3	Foundation course	4	Electronics Technology —1
5	Electronics Technology — 1 1	6	Electronics Technology-III
7	Environmental Studies	8	Physical Education



Evaluation System

■ Examination SYJC (XII)

Examination for S. Y. J.C. (Std XII) Arts, Science & Commerce HSVC will be conducted by the HSC Maharashtra Board.

■ Marking Scheme FYJC

Arts, Science & Commerce

Languages: English / Hindi / Urdu / Marathi

1st Term		2nd Term		Total
1 Unit Test	1st Terminal	2Unit	Annual	
25	50	25	80+20-100	200

■ EVS & Jal Suraksha

1st Term	2nd Term	Total
50	50	100

■ Physical Education

1st Term	2nd Term	Total
25 Written + 25 Practical	25 Written + 25 Practical	100

Note: There is a proposal for FYJC to erase the 20 marks oral exam for languages and 20 marks project for commerce faculty. A notice regarding this will be issued by the Maharashtra Board, Pune. Till then the present evaluation pattern will be continued.

**CHANGE
Is The End
Result Of All
T R U E
LEARNING**

Faculty Wise Evaluation Pattern For Various Subject

■ Arts

Subjects: Philosophy / Sociology / Economics / History / Logic

I Unit Test	I Terminal	II Unit Test	Final	Final	20 Marks Objectives In English I Hindi I Marathi I Urdu 20 Marks Project in Other Subjects
25	50	25	80+20	200	

■ Commerce

Subjects: O.C / B.K / Economics / S.P / Maths

I Unit Test	I Terminal	II Unit Test	Final	Final	20 Marks Objectives In English I Hindi I Marathi I Urdu 20 Marks Project I Practical In Other Subjects
25	50	25	80+20	200	

■ Science

Subjects: Physics / Chemistry / Biology

I Unit Test	I Terminal	II Unit Test	Annual Exam		Total
25	50	25	Theory Section 70	Practical / Viva / Journal 30	200

Maths is 80 Marks theory and 20 Marks Practical / Viva and Journal in annual Examination



Faculty Wise Evaluation Pattern For Various Subject

Subjects: Computer Science / Electronics

I UNIT TEST		I TERMINAL		II UNIT TEST		FINAL		Total
Written	Practical	Written	Practical	Written	Practical	Written	Practical	
25	25	50	50	25	25	100	100	400

Subjects: Electronics Technology (HSC / HSVC)

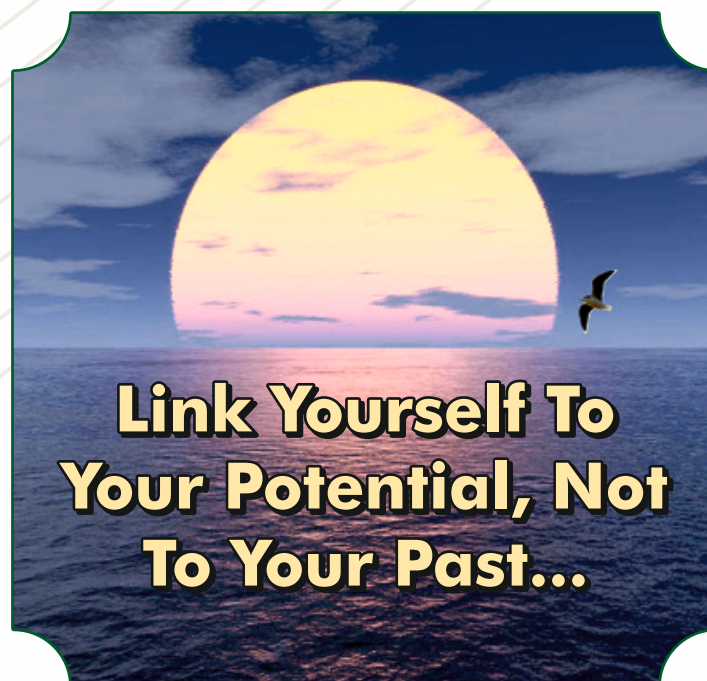
I UNIT TEST		I TERMINAL		II UNIT TEST		FINAL		Total
Written	Practical	Written	Practical	Written	Practical	Written	Practical	
25	25	50	50	25	25	80	120	400

Subject: Information Technology

I UNIT TEST	I TERMINAL	II UNIT TEST	II TERMINAL		TOTAL
25	50	25	THEORY	PRACTICAL	200
			80	20	

Tentative Calendar Academic Year 2021 – 2022

The college will reopen on 14th June 2021. Due to Covid19 Pandemic, the academic calendar will be followed as per university guidelines as and when provided.



Social Initiatives

Inauguration of Ambulance Service in Memory of Mr. Abis Rizvi and Mr. Saqib Rizvi



Saqib Rizvi Memorial Cancer Awareness Marathon



RIZVI GROUP

Rizvi House, Hill Road, Bandra (W)
Mumbai 400050

MUMBAI

Rizvi Springfield High School (S.S.C.)
Rizvi Springfield High School (CBSE)
Rizvi College of Arts, Science & Commerce
Rizvi College of Hotel management & Catering Technology
Rizvi Academy of Hotel Management
Rizvi College of Architecture
Rizvi Institute of Management Studies & Research Centre
Rizvi Academy of Business Management
Rizvi College of Engineering
Rizvi Law College
Rizvi College of Education (B.Ed.)

KARARI, KAUSHAMBI (ALLAHABAD)

Dr. A. H. Rizvi Degree College Arts & Science
Dr. Rizvi College of Education (B. Ed.)
Dr. Rizvi Springfield High School (CBSE)
Dr. Rizvi Law College
Dr. Rizvi College of Engineering

JAUNPUR

Dr. A. H. Rizvi College of Science and Commerce
Dr. Rizvi Learners Academy (CBSE)
DL Rizvi College of Education (B.Ed.)

For More Details

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

Rizvi Educational Complex, Off Carter Road, Bandra (W), Mumbai - 50

Contact: 022 2648 0348 / 022 2600 4245

Email: principal.asc@rizvicollege.edu.in

Website: rizvicollege.edu.in