



Rizvi Education Society's

RIZVI COLLEGE

OF ARTS, SCIENCE & COMMERCE

Rizvi Education Complex, Off Carter Road, Bandra West, Mumbai - 400050



PROSPECTUS

Junior & Degree College



2023-2024



Prospectus Designed by Our Student
Mr. Mohd Umer Yusuf Khan, Class : T.Y.B.Com - 2023
Printed By :
Mr. Mohd Ayyub (Co-Founder, PRINTCIVIC), Class : B.Sc. IT-2022-23

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About The College

DR. AKHTAR HASAN RIZVI officially established the Rizvi Education Society in 1982 with the intention of making education more accessible to all members of society. The emergence of Rizvi College of Arts, Science, and Commerce in 1985-86 gave birth to this laudable goal. There was no turning back after this pioneering endeavour, as time saw a string of successful ventures, including the establishment of twenty-two institutes in total, not only in Mumbai but also in Jaunpur and Allahabad (Kaushambi and Karari).

Rizvi College of Arts, Science, and Commerce has always supported equality, secularism, and humanity while providing excellent education that aims to create productive individuals. The objective is to foster a positive attitude that allows individuals to see the world from a new perspective and to distinguish and apply ideas for the betterment of society. We at Rizvi College of Arts, Science and Commerce are more than just a school; we are a family that inculcates students for a brighter future.

Its goal is to combine high-level academic knowledge with practical education to create educational conditions that benefit students' academic and personal development. Only a highly professional and open-minded education that incorporates a strong sense of ethics and responsibilities can keep one competitive in today's global world.

Affiliation and Recognition

The Degree College is affiliated to the University of Mumbai and is recognized by University Grant Commission under Section 2(f) and 12(b) of U.G.C. Act, 1956.

Junior College is recognized by the Education Department, Government of Maharashtra and H S.C. Board to conduct classes of F.Y.J.C and S.Y.J.C, along with, vocational Subjects: Electronics, Computer Science and Information Technology. The College also undertakes a course in (H.S.V.C) (Electronics Technology) recognized by the Technical Board, Government of Maharashtra.

○ Accreditation

The College is Accredited & Re- Accredited earlier by NAAC, an autonomous body of U.G.C., New Delhi and **applied** for the 3rd Cycle of Accreditation.



Message by President

We are guided by the conviction that wisdom can be developed in anyone. We educate students academically at Rizvi so that they can use their intelligence judiciously. Apart from education, character development as well as personality, growth and skill is an important pillar.

Rizvi aspires to provide a holistic education that students need while adhering to industry standards. Welcome you back and wish you continued success and happiness.

Dr. Akhtar Hasan Rizvi

President , Rizvi Education Society



Message by Director



It gives me great pleasure to introduce you to the exciting world of Rizvi College of arts, science and commerce. We have established a success criterion that takes into account not only academic growth but also social activities to preserve a healthy personality, self assurance, trust and respect for others. Rizvi's career path provides numerous opportunities for pupils to face the world's difficulties with confidence and dignity. To conclude, I encourage everyone to dream big and work hard to make those aspirations reality.

Advocate Mrs Rubina Akhtar Hasan Rizvi

Director, Rizvi Education Society



Message by Principal



It gives me immense pleasure to welcome you to the Rizvi College of Arts, Science and Commerce for the academic year 2023-2024. Our College goal is to provide diverse education to each student bringing out the best in them and moulding them into efficient and responsible citizen of our country. May good fortune smile on you as you begin the new adventure.

Dr. Ashfaq Ahmed Khan
Principal I/C

The upliftment of Muslim Minority students through quality education.



OUR VISION

OUR MISSION

Dr. A. H. Rizvi has succeeded in fulfilling his deep desire to help the less fortunate ones who are not able to pursue higher education, especially those belonging to the "Muslim Minority Community". Our mission statement being "Education for all", we admit students with low percentage and nurture them to improve in intelligence and wit, by improving their Performance and honing their skills in all respect for an overall development.



OUR MOTTO

"Humanize, Equalize, Spiritualize"

Humanize Treat all living beings equally.

Equalize Respect each other, observe & practice the value of co-existence.

Spiritualize Purify & Strengthen minds against corruption.



Facilities & Infrastructure

○ Library & Learning Resources

Dr. Rizvi Digital Library (DRDL), the College Library of Rizvi College of Arts, Science and Commerce is equipped to meet essential academic and intellectual needs of its users. It is spacious and has been renovated to make it more user friendly. Open access system, Spacious reading rooms provide an atmosphere conducive to study. The college library is under CCTV surveillance. The library has many computers for students to access e-resources. It is well stocked and collection consists of more than 150,000 books. Collection is continuously updated with changes in curriculum. It subscribes many newspapers and magazines. Furthermore, it has also dedicated a section to physically disabled students so that all can benefit from the resources available in the library.

In order to ensure that all the students are tech savvy, the college has made available 12 computers in the library where the students can further polish their computer skills, anytime during college the hours. Wifi facilities are also made available for the benefit of the students. Additionally, a section of the library is dedicated for the specially abled students, so that they can avail the benefits of the resources kept in the library.

○ Dr. Rizvi Digital Library - Resource Centre for Specially Abled

This is a separate section created in our Library where differently abled students can pursue their academic work. Here facilities for visually impaired like Optelec Clear Reader has been provided for reading the scanned pages of documents. Screen readers like NVDA has been installed that enables low vision students to read the text that is displayed on the computer screen with a speech synthesizer.

○ Auditorium

The college auditorium is a hub of all cultural activities and mega events. It has a seating capacity of more than 500 people.

○ Seminar Room

The College has a fully air conditioned, large seminar room on the 6th floor. Various national and international seminars and conferences are conducted successfully in the seminar room. This facility has also been used to host guest lectures, invited talks by various eminent personalities. Thought provoking movies/videos based on the syllabus are screened time to time for students.

○ Laboratories

The College has various well-equipped laboratories catering to all the science departments. Students are encouraged to participate and dabble in various scientific experiments to enhance their knowledge. Apart from providing a better understanding of the subjects, these practicals, also increase their love and interest for the same.

○ College Gymkhana and Sports Facilities

Remarkable facilities are provided for indoor and outdoor games like Cricket, Football, Hockey, Boxing, Judo, Athletics etc. to stimulate the physical and mental growth of the students. Students of Rizvi College are well known for their regular participation in various inter-collegiate, interuniversity national and international events. We are proud to mention that our teams have, always, won laurels in various tournaments at the State and National levels. Our college has a well-equipped Gymnasium available to the college students.

○ CCTV & ICT Enabled Classrooms

The college is proud to have more than 80 CCTV cameras, all around the campus, including the class-rooms. This helps to monitor classroom activities and discipline in the college. These CCTV cameras are located not only in the classrooms but other strategic locations of the college like the entry and exit gate of the college, labs, library, staffroom and seminar room.

○ Canteen

The college also a spacious and well-furnished Canteen. It serves hygienic meals, snacks and drinks. The menu satisfies the taste-buds of everyone entering the canteen.

○ Placement Cell

The placement cell at the institute has a crucial role in guiding & assisting the Third year students for their entry into suitable employment and successful career. The placement cell of Institute provides guidance and all the assistance to the students for achieving their career goals. The cell takes relevant steps in identifying the demands of the industry and prepares the students towards this need. Adequate emphasis is given for soft skills development along with the regular academic program. Group discussions and aptitude tests are conducted at regular intervals to enable the students to improve their performance during placements.



Curriculum : Aided Courses

Bachelor Of Arts (B.A.)

F.Y.B.A

(A) Compulsory: 3 Papers

1. Communication Skill in English
2. Foundation Course I
3. Any one Language: Urdu/Hindi

(B) Optional: 3 Papers

- Group A: Select any Two
Economics-1 / Sociology-I / Philosophy-I
Group B: Select any One
English Lit / Hindi Lit/Urdu Lit-Paper-1

S.Y.B.A

1. Foundation Course - II
3. Optional Subjects as offered at the F.Y.B.A

- (I) Economics II & III
(iii) Sociology - II & III

2. Applied Component-Mass Communication

- (ii) Philosophy - II & III
(iv) Urdu Lit./English Lit./ Hindi Lit - II & III

T.Y.B.A

1. Students can opt for six papers in the following subjects Economics Sociology
2. The following combinations of two subjects of 3 papers each are also allowed at the TY.B.A provided the student had offered the same subject at SYBA level.

- i) Sociology / Philosophy
- ii) Economics/Philosophy
- iii) Philosophy / English
- iv) Sociology/English
- v) Economics/English



CURRICULUM

Bachelor of Science (B.Sc)

F.Y. B.Sc. (Sem I & Sem II)

(A) Foundation Courses - I (Compulsory)

(B) Select any one of the following subject Group

1 Physics, Chemistry, Mathematics

2 Chemistry, Botany, Zoology

3 Physics, Botany, Chemistry

Physics, Chemistry, Botany, Zoology will have two theory papers and one practical per paper. Mathematics will have two theory papers & one practical.

S.Y. B.Sc. (Sem III & Sem IV)

A) Foundation Courses - II (Compulsory)

B) Select any one of the following group of subjects out of the subjects offered at F.Y

B.Sc

Class

Group

1) Physics, Mathematics

2) Physics, Chemistry

3) Botany, Zoology

4) Chemistry, Botany

5) Chemistry, Zoology

Physics, Chemistry, Botany, Zoology will have three theory papers and one practical per paper. Mathematics will have three theory papers and one practical.

T.Y. B.Sc. (Sem V & Sem VI)

Any one of the following Group of subject to be selected

SUBJECT NAME	MAIN SUBJECT AIDED	APPLIED COMPONENT
Chemistry	Chemistry - 6 Papers	Drugs and Dyes
Physics	Physics - 6 Papers	Electronic Instrumentation
Botany & Zoology Unaided*	Botany & Zoology-3 Papers each	Fishery Biology

Bachelor Of Commerce (B.Com)

F.Y. B.Com. (Sem I & Sem II)

- ★ Foundation Course - I
- ★ Business Communication - I
- ★ Business Economics - I
- ★ Environmental Studies - I
- ★ Mathematical & Statistical Techniques - I
- ★ Accountancy & Financial Management - I
- ★ Commerce - I

- ★ Foundation Course - II
- ★ Business Communication - II
- ★ Business Economics - II
- ★ Environmental Studies - II
- ★ Mathematical & Statistical Techniques - II
- ★ Accountancy & Financial Management - II
- ★ Commerce - II

S.Y. B.Com. (Sem III & Sem IV)

- ★ Foundation Course — III
- ★ Business Law — I
- ★ Accountancy & Financial Management - III
- ★ Business Economics — III
- ★ Applied Component — Advertising - I
- ★ Management Accounting
- ★ Commerce - III

- ★ Foundation Course — IV
- ★ Business Law — II
- ★ Accountancy & Financial Management - IV
- ★ Business Economics — IV
- ★ Applied Component — Advertising - II
- ★ Auditing
- ★ Commerce - III

T.Y. B.Com. (Sem V & Sem VI)

- ★ Marketing Commerce V
- ★ Business Economics V
- ★ Financial Accounting and Auditing VII - \
- ★ Financial Accounting or Business Management I (Management & Organisational Development)
- ★ Financial Accounting and Auditing VIII - Cost Accounting or Business Management II (Financial Management)
- ★ Applied component: Export Marketing
- ★ Select any one of the following Applied component* Direct and Indirect Tax - Direct Tax OR Computer System and Application

- ★ Human Resource Management Commerce VI
- ★ Business Economics VI
- ★ Financial Accounting and Auditing IX- Financial Accounting or Business Management I (Management & Organisational Development)
- ★ Financial Accounting and Auditing X - Cost Accounting or Business Management II (Financial Management)
- ★ Applied component : Export Marketing
- ★ Select any one of the following Applied component* Direct and Indirect Tax - Direct Tax OR Computer System and Application

Undergraduate Self Financed Section

B.A. in Multimedia and Mass Communication (BAMMC)

FYBAMMC

Sr. No.	SEMESTER I	Sr. No.	SEMESTER II
1	Foundation Course-I	1	Foundation course-II
2	Fundamentals of Mass Communication	2	Content Writing
3	Current Affairs	3	Introduction to Journalism
4	Effective communication skill - I	4	Effective communication skill - II
5	Visual communication	5	Introduction to Advertising
6	History of Media	6	Media, Gender & Culture

SYBAMMC

Sr. No	SEMESTER III	Sr. No.	SEMESTER IV
1	Electronic Media-I	1	Electronic Media-II
2	Film Communication-I	2	Film Communication-II
3	Media Studies	3	Mass Media Research
4	Introduction to Photography	4	Writing and Editing for Media
5	Computers and Multimedia-I	5	Computers and Multimedia-II
6	Corporate Communication & Public Relations	6	Media Law and Ethics

TYBAMMC

Sr. NO	SEMESTER V	Sr. NO	SEMESTER VI
	Advertising (Specialization)		Advertising (Specialization)
1	Copywriting	1	Digital Media
2	Advertising & Marketing Research	2	Advertising Design
3	Direct Marketing & Ecommerce	3	Media planning & Buying
4	Brand Building	4	Brand Management
5	Agency Management	5	Entertainment & Media Marketing
6	Consumer behaviour	6	Advertising in Contemporary Society

Subject combinations can be revised in case of change of syllabus by University of Mumbai

* Fee structure may be revised as per norms

Accounting and Finance

Bachelor of Commerce : Accounting & Finance (BAF)

E.Y. BAF

Sr. No.	SEMESTER I	Sr. No.	SEMESTER II
1	Financial Accounting (Elements of Financial Accounting) - I	1	Financial Accounting (Special Accounting Areas) - II
2	Cost Accounting (Introduction and Element Of cost) -I	2	Auditing (Introduction and Planning) -I
3	Financial Management (Introduction to Financial Management) - I	3	Innovative Financial Services
4	Business Communication - I	4	Business Communication - II
5	Foundation Course - I	5	Foundation Course - II
6	Commerce (Business Environment) -	6	Business Law (Business Regulatory Framework) - I
7	Business Economics - I	7	Business Mathematics

S.Y. BAF

Sr. No.	SEMESTER III	Sr. No.	SEMESTER IV
1	Financial Accounting (Special Accounting Areas) - III	1	Financial Accounting (Special Accounting Areas) - IV
2	Cost Accounting (Methods of Costing) -II	2	Management Accounting (Introduction to Management Accounting)
3	Taxation - II (Direct Taxes Paper- I)	3	Taxation - III (Direct Taxes- II)
4	Information Technology in Accountancy - I	4	Information Technology in Accountancy - II
5	Foundation Course in Commerce (Financial Market Operations) -	5	Foundation Course in Management (Introduction to Management) - IV
6	Business Law (Business Regulatory Framework) — II	6	Business Law (Company Law) - III
7	Business Economics- II	7	Research Methodology in Accounting and Finance

T.Y. BAF

Sr. No	SEMESTER V	Sr. No	SEMESTER VI
1	Cost Accounting - III	1	Cost Accounting - IV
2	Financial Management - II	2	Financial Management
3	Taxation - IV (Indirect Taxes - II)	3	Taxation - V (Indirect Taxes- III)
4	Management II	4	Security & Port Folio Management
5	Financial Accounting - V	5	Financial Accounting - VII
6	Financial Accounting - VI	6	Project Work

Subject combinations can be revised in case of change of syllabus by University of Mumbai

* Fee structure may be revised as per norms

Bachelor of Banking Insurance (BBI)

F.Y. BBI

Sr. No	Semester-I	Sr. No	Semester-II
1	Environment and Management of Financial Services	1	Principal and practices of Banking & insurance
2	Principles of Management	2	Business Law
3	Financial Accounting-I	3	Financial Accounting-II
4	Business Communication-I	4	Business Communication-II
5	Foundation Course-I	5	Foundation Course-II
6	Business Economics-I	6	Organizational Behaviour
7	Quantitative Methods-I	7	Quantitative Methods-II

S.Y. BBI

Sr. No	Semester-III	Sr. No	Semester-IV
1	Financial Management — I	1	Financial Management-II
2	Management Accounting	2	Cost Accounting
3	Organizational Behaviour	3	Customer Relationship Management
4	Information Technology in Banking & Insurance _I	4	Information Technology in Banking & Insurance -II
5	Foundation Course — III (An overview of Banking Sector)	5	Foundation Course — IV (An overview of Insurance Sector)
6	Financial Market	6	Corporate and Securities Laws
7	Direct Taxation	7	Business Economics-II

T.Y. BBI

Sr. No	Semester-V	Sr. No	Semester-VI
1	Auditing — I	1	Security analysis and portfolio
2	Strategic Management	2	Auditing-II
3	Financial Services Management	3	Human Resource Management
4	Business Ethics and Corporate Governance	4	Marketing in Banking & Insurance
5	International Banking and Finance	5	Central Banking
6	Research Methodology	6	Project work in Banking & Insurance

Subject combinations can be revised in case of change of syllabus by University of Mumbai

* Fee structure may be revised as per norms

BBI

Bachelor of Banking & Insurance

Everything you need to know

Bachelor of Management Studies (BMS)

F.Y. BMS

Sr. No	SEMESTER-I		SEMESTER-II
1	Introduction of Financial Accounting	1	Principles of Marketing
2	Business Law	2	Industrial Law
3	Business Statistics	3	Business Mathematics
4	Business Communication-I	4	Business Communication-II
5	Foundation Course-I	5	Foundation Course-II
6	Foundation of Human Skills	6	Business Environment
7	Business Economics-I	7	Principles of Management

S.Y. BMS

Sr. No.	SEMESTER-III	Sr. No.	SEMESTER-IV
1	Elective Courses (EC)	1	Elective Courses (EC)
1&2	*Any one group of course from the courses following list of the courses	1&2	one group of courses from the following list of the courses
3	Information Technology in Business Management•I	3	Information Technology in Business Management•II
4	Foundation Course — III (Environmental Management)	4	Foundation Course — IV (Ethics & Governance Decisions)
5	Business Planning & Entrepreneurial Management	5	Business Economics-II
6	Accounting for Managerial Decisions	6	Business Research Methods
7	Strategic Management	7	Production Total Quality management

Group A : Finance Electives

Sr. No.	Semester-III	Sr. No.	Semester-IV
1	Introduction to Cost Accounting	1	Financial Institutions and Markets
2	Basics of Financial Services	2	Strategic Cost Management

Group B : Marketing Electives

Sr. No.	Semester-III	Sr. No.	Semester-IV
1	Consumer Behaviour	1	Integrated Marketing Communication
2	Advertising	2	Rural Marketing

T.Y. BMS

Sr. No	Semester-V	Sr. No	Semester-VI
1	Elective Courses (EC)	1	Elective Courses (EC)
1,2,3 &4	*Any one group of course from the following list of the courses	1,2,3 & 4	*Any one group of course from the following list of the courses
5	Logistics & Supply Chain Management	5	Operation Research
6	Corporate Communication & Public Relations	6	Project Work

2023 Bachelor of Management Studies (BMS)

2022

Group A : Finance Electives

1	Investment Analysis & Portfolio Management	1	International Finance
2	Wealth Management	2	Innovative Financial Services
3	Financial Accounting	3	Strategic Financial Management
4	Direct Taxes	4	Indirect Taxes

Group B : Marketing Electives

1	Services Marketing	1	Brand Management
2	E-Commerce Digital Marketing	2	Retail Management
3	Sales & Distribution Management	3	International Marketing
4	Customer Relationship Management	4	Media Planning & Management

Subject combinations can be revised in case of change of syllabus by University of Mumbai

* Fee structure may be revised as per norms



Bachelor of Science (B.Sc. - CS)

F.Y. B.Sc. (C.S.)

Sr. No	SEMESTER-I	Sr. No	SEMESTER-II
1	Digital Systems and Architecture	1	Design and Analysis of Algorithms
2	Introduction to Programming with Python	2	Advance Python Programming
3	LINUX Operating System	3	Intoduction to OOP using C++
4	Open Source Technology	4	Database Systems
5	Discrete Mathematics	5	Calculus
6	Descriptive Statistics	6	Statistical Methods
7	Soft Skills	7	E-Commerce and Digital Marketing

S.Y. B.Sc. (C.S.)

Sr. No	SEMESTER-III	Sr. No	SEMESTER-IV
1	Principles of Operating Systems	1	Theory of Computation
2	Linear Algebra	2	Computer Networks
3	Data Structures	3	Software Engineering
4	Advanced Database Concepts	4	IoT Technologies
5	Java based Application Development	5	Android Application Development
6	Web Technologies	6	Advanced Application Development
7	Creative Content Writing	7	Research Methodology

T.Y. B.Sc. (C.S.)

Sr. No	SEMESTER-V	Sr. No	SEMESTER-VI
1	Artificial Intelligence	1	Wireless Sensor Networks and Mobile Communication
2	Linux Server Administration	2	Cyber Forensics
3	Information and Network Security	3	Digital Image Processing
4	Web Services	4	Data Science
5	Game Programming	5	Ethical Hacking

Subject combinations can be revised in case of change of syllabus by University of Mumbai

* Fee structure may be revised as per norms

COMPUTER SCIENCE

Bachelor of Science: Information Technology (B.Sc. IT)

F.Y.B.Sc. (IT)

Sr. No	SEMESTER-I	Sr. NO	SEMESTER-II
1	Programming Principles with C	1	Object Oriented Programming with C++
2	Digital Logic and Applications	2	Fundamentals of Microprocessor and Microcontrollers
3	Fundamentals of Database Management Systems	3	Web Applications Development
4	Computational Logic and Discrete Structures	4	Numerical Methods
5	Technical Communication	5	Green IT

S.Y.B.Sc. (IT)

Sr. No	SEMESTER. III	Sr. No	SEMESTER-IV
1	Python Programming	1	Core Java
2	Data Structures	2	Introduction to Embedded Systems
3	Computer Networks	3	Computer Oriented Statistical Techniques
4	Operating Systems	4	Software Engineering
5	Applied Mathematics	5	Computer Graphics & Animation

T.Y.B.Sc. (IT)

Sr. No	SEMESTER-V	Sr. No	SEMESTER-VI
1	Software Project Management	1	Software Quality Assurance
2	Internet of Things	2	Security in Computing
3	Advance Web Programming	3	Business Intelligence
4	Linux System Administration	4	Geographical Information Systems
5	Enterprise Java	5	Cyber Laws

Subject combinations can be revised in case of change of syllabus by University of Mumbai

* Fee structure may be revised as per norms



Post Graduate Courses

M.Com Part - I

Sr. No	SEMESTER — I	Sr. No	SEMESTER — II
	Core Courses (CC)		Core Courses (CC)
1	Strategic Management	1	Research Methodology for Business
2	Economics for Business Decisions	2	Macro Economics Concepts and Application
3	Cost & Management Accounting	3	Corporate Finance
4	Business Ethics & Corporate Social Responsibility	4	E -Commerce

M.Com Part - II

SEMESTER III (Elective Courses)		SEMESTER IV (Elective courses)	
Group A: Advanced Accounting, Corporate Accounting and Financial Management			
1	Advanced Financial Accounting	1	Corporate Financial Accounting
2	Direct Tax	2	Indirect Tax — Introduction of Goods and Service Tax
3	Advance Cost Accounting	3	Financial Management
4	Project Work I	4	Project Work II
Group B. • Business Studies (Management)			
1	Human Resource Management	1	Supply Chain management and logistics
2	Entrepreneurial Management	2	Retail Management
3	Marketing Strategies and practices	3	Management of Business Relations
	Project Work I		Project Work II

"Note: Project work is considered as a special course involving application of knowledge in solving, analysing, exploring, a real-life situation or a difficult problem. A project work may be undertaken in any area of elective courses.

Ph.D

- Commerce (Business Policy & Administration)
- Chemistry
- Botany
- Zoology

First Year Admission Process

Registration Process

- Student Need to fill online form at <https://enrollonline.co.in/Registration/Apply/RES>

Initial Verification

- College check the Enrolment portal record as per the Eligibility Criteria
- Verify them for the General Merit list

Merit list Generate Categories-Wise

- Merit List Published on scheduled date declared by Mumbai University.

Physical Document Verification

- Along-with admission form all the listed documents need to be check by the Admin Staff.
- The student should carry their original documents for Verification.

Online Document Verificatio

- Online submitted details and online uploaded document verified by The Technical Staff

Fee Demand Generate

- Student Received SMS for Fee Payment on registered Mobile Number

Admission Form Submission

- Students need to submit an admission form along with all Listed documents on the given date. 1. TC/LC
2. 10th Marksheet 3.12th Marksheet 4. Aadhar Card
5. Fee Receipt Address Proof Document (Electricity Bill/Water Hill/Aadhar Card/ Ration Card)
7. Mumbai University Application Form

Junior College

Available Courses and Subjects Combination

Faculty of Arts

1	English	2	Urdu/Hindi/Marathi (Any One)
3	Economics	4	Sociology
5	Philosophy	6	History/Logic (Any One)
7	E.V.S.	8	Physical Education

Faculty of Science

GROUP A		GROUP B	
1	English	1	English
2	Urdu / Hindi / Marathi / Information Technology • (Any One)	2	Electronics / Computer Science* (Any One)
3	Physics	3	Physics
4	Chemistry	4	Chemistry
5	Biology	5	Mathematics
6	Mathematics	6	Environment Studies
7	E.V.S.	7	Physical Education
8	Physical Education		*Unaided

Faculty of Commerce

1	English	2	Urdu/Hindi/Marathi (Any one)
3	Economics	4	Book- Keeping
5	Organization of commerce	6	Secretarial practice /Mathematics (Any One)*
7	Environmental Studies	8	Physical Education

HSC Vocational (MCVC / HSVC)

1	English	2	Hindi
3	General Foundation Course	4	Electronics Technology — II
5	Electronics Technology – I	6	Electronics Technology-III
7	Environmental Studies	8	Physical Education

Junior College Admission Process

SYJC Admission Process

Registration
Process

- Online form filled by student those eligible for admission

Physical Document
Verification

- Need To Check all document and other details
- **Checked by Admin Staff**

Demand Creation
for fee payment

- SMS Send for Fee Submission

Form submission

- Form submission along with document on given date
- **Checked by clerk**

Verified by
Admission
Committee

- All submitted form needs to be verified and signed by **the Admission Committee**

Verification

- **done by administrative clerks**

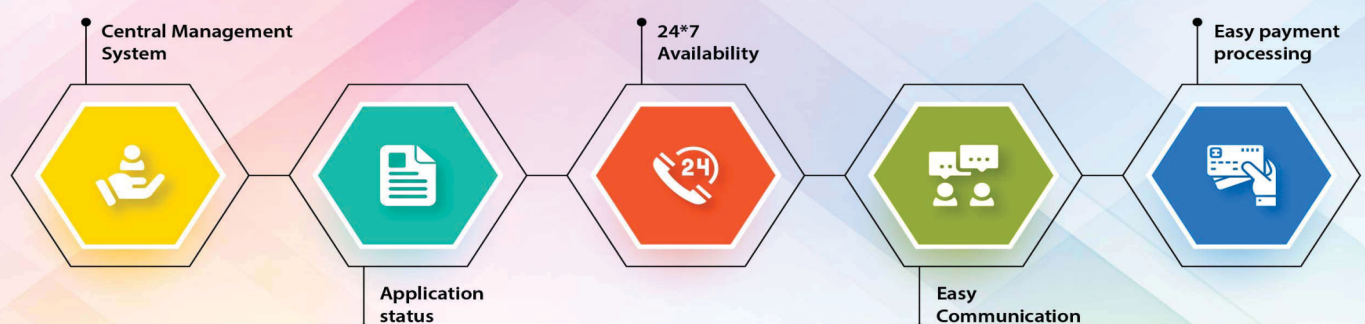
Admission Policy

1. Admission will be, strictly, on merit basis. In case, where aided as well unaided division/seat/subjects are available after filling the aided division/seats/subjects, admission will be granted for unaided division/seats/subjects for which the fee structure is different.
2. The college has been granted the "Minority Status" therefore admission will be granted according to rules and regulations applicable to this Category. Fifty percent seats in all courses & classes are reserved for Muslim minority.
3. Those who fail to pay, the prescribed fees within the stipulated time will forfeit their claim for admission.
4. Repeaters and working students will not be granted admission
5. In-house students will be given preference in Admission for Aided Section only
6. All admissions will be subject to the guidelines of the University of Mumbai and Education Department Government of Maharashtra received from time to time and as decided by the Rizvi Education Society.
7. Students seeking admission must apply in the prescribed form at the beginning of each academic year.
8. A student once admitted will be considered as duly enrolled for the academic year and the student shall be liable to pay the full fees for the whole year unless the student informs the principal in writing of his/her intention to leave the college well in advance.
9. Students granted admission to First year in unaided division will continue in unaided division of Second Year and Third Year.
10. Admission of the student will be cancelled anytime during the year or their entire course if not found eligible by the University of Mumbai as per the existing laws/norms laid down from time to time.

FEE STRUCTURE FOR VARIOUS COURSES ARE AS PER THE UNIVERSITY GUIDELINES.

11. Application for refund of fees shall be made in the prescribed form available in the college office. The refund of fees in professional courses will be done as a priority basis, as they are unaided courses. NO refund of fees will be made even on priority basis after the last day of admission as per University instructions. A student applying for discontinuation and refund of fees shall surrender, the Identity Card and the Library Reader's ticket, if issued to him/her & original fees receipt, along with, his/her application.
12. Any student seeking admission after final merit list is not liable to cancel then admission

How should your institute choose an online admission system?



■ Freeship For Girls (Junior College Only)

Students applying for Freeship must bring-

1. Two certified xerox copies of Old Ration Card (Issued 1 5 years Back),
2. Rent Receipt/Electricity Bill/ Telephone Bill (1 5 years Back),
3. Father's Domicile Certificate.
4. Father's Motor Driving License/undertaking from Parents.

Reserved Category (Degree College only)

Students belonging to reserved category should submit the application form for "freeship" available in the college office with the required documents as per the chart, along with all documents mentioned above. Students should keep 5 xerox copies of each document they are submitting for admission for future records.

■ Degree College

Second Year / Third Year Admission

Students seeking Admission in SY classes in different courses are required to fill in an "online" admission form and submit a copy of admission form as per schedule declared for admissions. Such forms are to be submitted on declaration of FY/SY results at the end of continuous year, along with, the copies of all mark sheets of earlier examinations in which he / she has passed or secured ATKT making him/her eligible to admit in SY/TY classes.

■ Continuation of Admission:

All Six Self Finance Courses

BMM/ BMS/ BAF/ BBI/ BSC (CS) / BSC (IT)

Students of 1/111/V semesters seeking admissions in II/IV/VI semesters are required to submit continuation of Admission form before the beginning of Sem-II/IV/VI as per schedule declared for admission. Such forms should be accompanied by Original and Xerox copies of mark sheets of all lower Semesters in which the student has appeared earlier and declared Passed or Secured ATKT, making him/her eligible for higher semesters. NO student will be allowed to attend classes or to appear in the examination of respective semesters, if he/she has not paid the fees of respective semester.

■ Junior College

SYJC Arts/Science/Commerce/HSC - Vocational

Students seeking admission in the SYJC classes are required to submit admission forms as per the schedule declared for admissions. Such form is to be submitted on declaration of FYJC results, at the end of the academic year, along with, a copy of the mark sheet of the same in which he / she has Passed Promoted, making him/her eligible for admission to SYJC classes.

■ Caution Money & Deposits

1. The caution money and the deposits will be refunded to the student, when he / she leaves the college after completion of the course of study or cancels his/her admission.
2. The student has to apply in the prescribed form for the above refund and will be required to submit the original fee receipt and Identity Card, along with, the application for refund.
3. The caution money and deposits, not claimed within a period of twelve month from the date of result of the last examination will stand forfeited.

■ Fee Deduction on Cancellation of Admission

As per the norms of the University of Mumbai for Merit Listed students only

■ Scholarship By Management:

The Institute offers scholarship in terms of fee waiver to the deserved, meritorious and economically weaker students as per the Institute policy. The management has all the rights to take decisions in this regard. Furthermore, the management of Rizvi Education Society has started two Scholarships viz., "Abis Rizvi Minority Educational Scholarship" and "Saquib Rizvi Sports Scholarship."

■ Scholarships, Concessions & Freeship Sponsored by the Government

- Merit Scholarship for post-Graduation Courses
 - Free Studentship (Subject to availability of funds)
 - Scholarship to SC / ST students
 - Scholarship to VJNT / SBC / OBC student
 - Post Metric Scholarship for minorities students
 - National Scholarship
 - National Loan Scholarship
 - Open Merit Scholarship
 - Scholarship & Concession of Grand Children of Freedom Fighters
 - Scholarship for physically challenged
 - Educational Concession to Children, Wife and of Defence Service Personnel
 - Freeship to VJNT / SBC student.
 - Girls Freeship (Std. XI&XII) • E.B.C. Concession • Primary / Secondary Teacher Concession (Std. XI&XII)
 - Government of India Post-Matric Scholarship for Backward Class
 - Chhatrapati Shahu Maharaj Scholarship XI& XII Post Matric Scholarship for minority students
- *The dates for applying for scholarships will be notified in due course of time.
- Students must apply through the college office with the procedure that has been specified by the governments of Maharashtra and India in their notifications. As soon as the government notifies the institute, the institute will make available the notice in this regard.

Examination Procedure

1. The choice-based credit system (CS), as mandated by the University of Mumbai, was implemented beginning with the 2016–17 academic year.
2. There will be two exams (each worth 100 points) at the conclusion of each semester.
3. Passing for each semester is separate.
4. The theoretical and practical heads of passing must be different.
5. The University of Mumbai has established the examination norms, which are posted on both the university and college websites.
6. The dates for the start of the examination are posted on the student notice board and the college website as soon as the university notifies the college.

PERFORMANCE GRADING SYSTEM

The grading of the learners shall be on a 10 point grading system as under

Grade	Marks (%)	Grade Point	Performance
O	80 & above	10	Outstanding
A+	70 to 79.99	9	Excellent
A	60 to 69.99	8	Very Good
B+	55 to 59.99	7	Good
B	50 to 54.99	6	Above average
C	45 to 49.99	5	Average
D	40 to 44.99	4	Pass
F	Less than 40	0	Fail



Rules And Regulations

- Entry to college premises, lectures, practical, college functions or access to the library, college Office, laboratories, canteen is, strictly, through a valid identity card of Rizvi College, which must be worn, throughout, the stay in the college premises.
- Each student admitted to the college is expected to behave inside and outside the college in an orderly and disciplined manner and to have regard for the staff and the reputation of the College. Loitering in the corridors, while, lectures are in progress is strictly prohibited
Smoking, chewing of tobacco, paan and spitting is, strictly, prohibited in the college premises and in college gatherings. This is a punishable offence under the Mumbai Police Act.
- Students must read and follow the general and classified notices displayed on the notice boards from time to time. Ignorance of any information put up on the notice boards will not be accepted.
- Students are not allowed to form any society, make collections or and sell tickets, hold meeting, invite any person to address meetings and go on excursion or picnics without the permission of the Principal
- All Associations and Committees constituted by the Principal to conduct various student activities, should not hold meetings or publish papers without the prior approval of the Principal.
- Students are expected to maintain the college property and help in keeping the premises neat and tidy. Damaging the property of the college by disfiguring walls, doors, fittings or breaking furniture etc. will be considered as a punishable offence.
- Students should not communicate any information to the press without the written permission of the Principal.
- Students applying for certificate, testimonials, concession forms etc. and those requiring the Principal's signature on any kind of document or application, should first contact the office at least two days in advance. No papers should be brought by any student, directly, to the Principal for signature.
- Use of Mobile phone and i-pads are strictly prohibited in the classroom and the college premises. If found it will be confiscated.
- The Principal will use his/her discretionary powers for all matters not covered above
- Students must not loiter in the corridors when the classes are going on. When they are free, they should go to the library or student common room.
- Every student must always be decently and neatly dressed befitting the academic environment.
- Students are expected to take proper care of the college property and to co-operate in keeping the premises neat and tidy. Any damage to the college building or property will be a breach of discipline and will be strictly dealt with.
- According to University Circular No. UG/502 of 1999 and ordinance 119 and 120 of the University for granting the terms in each subject, the minimum attendance of 75% of the theory, lectures, practical and tutorials (wherever prescribed) separately will be required out of the total number of lectures, practical & tutorials in each subject conducted in the term. Therefore, if the student fails to achieve the required attendance his/ her examinations form will not be accepted /or forwarded to the university/ Annual Examination.

- Working students should not seek admission in the college instead they shall opt for **CORRESPONDENCE COURSE OFFERED BY THE UNIVERSITY**. Their applications will not entertained
- **It is mandatory for every student should attend ADD-ON COURSES organised by the respective department.**
- To connect text to reality It is mandatory for every student to attend **INDUSTRIAL VISIT**.
- **DRESS CODE IS MANDATORY** as prescribed by the respective programs. (Only Self Finance Courses).
- All the students of our college are covered under Group Insurance Scheme **"YUVA RAKSHA"** and all the bonafide students are entitled of coverage upto 5 lakh rupees under the scheme

Anti - Ragging Policy

THE RULES OF PROHIBITING RAGGING MAHARASHTRA PROHIBITION OF RAGGING ACT, 1999. MAHARASHTRA ACT NO. XXXIII of 1993 Ragging within or outside of any institution is prohibited.

Ragging





RIZVI EDUCATION SOCIETY

Rizvi House, Hill Road, Bandra (W)
Mumbai 400050

MUMBAI

Rizvi Springfield High School (S.S.C.)
Rizvi Springfield High School (CBSE)
Rizvi College of Arts, Science & Commerce
Rizvi College of Hotel Management & Catering Technology
Rizvi College of Architecture
Rizvi Institute of Management Studies & Research Centre
Rizvi College of Engineering
Rizvi Law College
Rizvi College of Education (B.Ed.)

KARARI, KAUSHAMBI (ALLAHABAD)

Dr. A. H. Rizvi Degree College Arts & Science
Dr. Rizvi College of Education (B. Ed.)
Dr. Rizvi Springfield High School (CBSE)
Dr. Rizvi Law College
Dr. Rizvi College of Engineering

JAUNPUR

Dr. A. H. Rizvi College of Science and Commerce
Dr. Rizvi Learners Academy (CBSE)
DL Rizvi College of Education (B.Ed.)

For More Details

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

Rizvi Educational Complex, Off Carter Road, Bandra (W), Mumbai - 50

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Website : rizvicollege.edu.in